

**Associated Students Board of Finance**

Humboldt State University

**Rec & Wellness Rm 124**

Thursday, February 6, 2020

Minutes #10

- I. Called to Order at 2:30pm
- II. Roll Call – Joseph Reed was absent
  - a. Chair, Daniel Gonzalez
  - b. Lizbeth Cano Sanchez
  - c. Jeremiah Finley
  - d. William Weinberg
  - e. ~~Joseph Reed~~
  - f. Monique Molina
- III. Approval of the Agenda

It was moved (Weinberg) and seconded (Cano Sanchez) to approve the agenda without modification

**APPROVED**
- IV. Approval of Minutes dated January 30, 2020

It was moved (Weinberg) and seconded (Cano Sanchez) to approve the agenda without modification

**APPROVED**
- V. Public Comment

There was no public comment
- I. New Business
  - a. Travel Policy Update – Informational Item

The Board reviewed the current travel policy and discussed further review for amendments to be brought back to the Board of Finance.
- II. Old Business
  - a. A.S. Grants: Fall Follow-Up – Informational Item

The Board reviewed the A.S. Grants Budget Language. The A.S. Business Office Coordinator shared that the return on receipts from A.S. Grant funded events and travel have been slow to come in the office. The Board acknowledged that the Clubs & Activities Office policy is for receipts to be returned within 30 days of the event or travel.

It was moved (Cano Sanchez) and seconded (Weinberg) to extend the meeting by 15 minutes.

**APPROVED**

It was (Cano Sanchez) and seconded (Weinberg) to extend the meeting by 5 minutes.

**APPROVED**

b. A.S. Grants: Spring Availability

It was (Cano Sanchez) and seconded (Molina) to hold a spring grants cycle with priority for newly activated clubs, with the stipulations that:

- i. receipts need to be turned in by one work week after the event/travel to the A.S. Business Office
- ii. for travel, the Club grants will be dispersed on at a rate of \$100/person to be reduced if travels are reduced proportionately by the Business Office Coordinator
- iii. the caps for events will be \$100/event and \$100/person to travel
- iv. the application will open by Friday, February 7, 2020, close Tuesday, February 18 at 5pm for the Hearing to be held on Thursday, February 20, 2020\*\*

**APPROVED**

c. A.S. Application Criteria

It was moved (Cano Sanchez) and seconded (Molina) to table "A.S. Application Criteria" to next meeting

**APPROVED**

III. Announcements

IV. **Adjourned at 3:50pm**

\*\*Addendum: The Spring A.S. Grants Application and Hearing were postponed as spring club activation dates got extended and the final date for club activation was moved to Wednesday, February 19, 2020