

**\*\* Special Meeting \*\***  
Associated Students Board of Finance  
Humboldt State University  
Meeting on Friday, March 2, 2018  
Siemens Hall, Room 222  
1:00 p.m.  
Minutes #10

**Call to Order**

Kassandra Rice, Administrative Vice President, called the Board of Finance meeting to order at 1:08 p.m. on Friday, March 2, 2018 in Siemens Hall, Room 222.

**Roll Call**

Members Present: Norman Campos, Joey Mularky, Kassandra Rice

Members Absent: Genesee Black-Lanouette, Jake Engel

Advisor Present: Jenessa Lund

**Approval of the Agenda**

MOTION: MULARKY/CAMPOS move to approve Agenda #10 dated March 2, 2018.

APPROVED

**Chair's Report**

No report.

**Public Comment**

No public comment.

**Old Business**

No Old Business.

**New Business**

- A. Request 2018-19 Recommended Associated Students Budget – **Action Item**  
Review and Approval of the 2018-19 Recommended A.S. Budget.

MOTION: CAMPOS/MULARKY move to approve Request 2018-19 Recommended Associated Students Budget.

APPROVED AS AMENDED

Esh presented that the numbers had been adjusted with the assistance of Lund.

#### External Affairs:

Mularky mentioned that the External Affairs budget had been reduced by \$2,500.

#### A.S. Government and General Operations

They are hoping to avoid cutting the budget for A.S. Government and General Operations. Lund added that the proposed budget was not entered correctly last year, and should be a lower number.

#### A.S. Program Grants

Mularky stated that A.S. Program Grants was reduced by \$11,000 by adjusting the multicultural grants from \$3,000 to \$2,000 each.

#### CCAT

Mularky added that the CCAT budget was reduced to the amount that they received two years ago, it will need to be adjusted for minimum wage and for a retreat.

#### Check-It

MOTION: MULARKY/CAMPOS motioned to allocate \$0 to Check-It for the 2018-19 academic year.

APPROVED

Mularky noted that because Check-It receives funding from other sources that they will receive \$0 from A.S.

Campos asked if there are other programs that are not receiving funding from A.S. Mularky responded that Check-It is a new program and they do not want it to be dependent on A.S. funds in the future.

#### Children's Center

Mularky noted that the amount is usually based on 4.54% of the A.S. anticipated revenue, and the amount that they requested is more than that.

#### Clubs and Activities

MOTION: MULARKY/CAMPOS move to amend to allocate \$43,500 to the Clubs and Activities for the 2018-19 academic year.

APPROVED

Mularky suggested that Clubs will receive all funding requested. Lund asked what needs to be reduced. Lund noted that there are three grants: Travel, Cultural, and Club. Mularky stated that the travel grants often run out before Spring semester begins. Lund stated that they are looking for a Movie Coordinator and a Global Cafe Coordinator that pay \$12/hour. Lund noted that front desk employees are paid over minimum wage and have not been paid through A.S. funds in the past. Mularky suggested that A.S. provide funding for \$3,500 for each position. Lund responded that it could be less at minimum wage. Mularky suggested that A.S. avoid determining those details and just allocate less funds so that the Clubs office may decide how to budget.

#### Drop-In Recreation - Pool

MOTION: MULARKY/CAMPOS move to amend to allocate \$25,850 to the Drop-In Pool for the 2018-19 academic year.

Mularky stated that the program is planning on reducing the time that the pool is open for by four hours each week. Mularky added that they are currently open for 44 hours a week and are closed on Sundays. Mularky noted that about \$3,000 would be saved by reducing the hours. Drop-In Recreation - Pool will operate with any funds that A.S. provides, and may be able to receive funding from Kinesiology and Recreation.

Lund asked if they wish to reduce their budget by about \$3,000. Mularky responded that they will reduce the budget by exactly \$2,585 which brings their total budget to \$25,850.

#### Drop-In Recreation

MOTION: MULARKY/CAMPOS move to amend to allocate \$3,746 to the Drop-In Recreation for the 2018-19 academic year. APPROVED

Mularky stated that they should receive their entire budget because they are not open for many hours.

#### Eric Rofes Multicultural Queer Resource Center

MOTION: MULARKY/CAMPOS move to amend to allocate \$18,570 to the Eric Rofes Multicultural Queer Resource Center for the 2018-19 academic year. APPROVED

Lund stated that the program is currently requesting \$23,780; for the 2016-17 academic year they were allocated \$15,710. Mularky noted that the application was filled out incorrectly and that they are requesting a higher budget so that they may be available to students for three more hours a week.

Campos asked how much does A.S. want to spend on programs for the upcoming year. Lund responded that it depends on what level that they want the A.S. reserves to be at, usually around 30%. Lund noted that 30% should be attainable if funds were moved from discretionary and the funds from the scholarship were reallocated. In total, A.S. may allocate up to \$1,000,000 and still maintain a reserve of 25-30%.

Mularky asked why the budget item Supplies & Services was increased by \$500. Esh responded that they would like to increase their budget so that they can successfully host events. Mularky noted that even by decreasing their hours of operations and not allocating \$500 for events that they will still be allocated more funds than the previous year.

#### Humboldt International Film Festival

MOTION: MULARKY/CAMPOS move to amend to allocate \$7,713 to the Humboldt International Film Festival for the 2018-19 academic year. APPROVED

Mularky said that there should be a decrease in judge travel by at least \$3,000, if not eliminate it because it does not go towards students. Mularky noted that HIFF is requesting a higher amount because they are waiting to see if they receive a travel grant. They have done this in the past and ended up with excess funds; the funds that were meant for the judges went towards another project. Lund clarified if the plan is to not give them \$6,500 for the judges in anticipation that they receive the grant. Mularky noted that last year A.S. funded only their salaries and wages. \$7,713 will be allocated for salaries and wages and the A.S. Board of Finance asks that HIFF may request from the discretionary when their reserves are spent down to \$4,000.

Rice asked how much HIFF has in their reserves. Mularky responded that they have \$10,000. Esh suggested

that the A.S. Board of Finance ask HIFF to use a portion of their reserves before requesting more money from A.S.

MOTION: MULARKY/CAMPOS move to amend the HIFF's budget language to state the program must have less than 50% of their reserves before requesting A.S. discretionary funds. APPROVED

#### Marching Lumberjacks

MOTION: MULARKY/CAMPOS move to amend to allocate \$4,000 to the Marching Lumberjacks for the 2018-19 academic year. APPROVED

Mularky stated that the budget of the Marching Lumberjacks for maintenance and equipment should be decreased to \$4,000.

#### MultiCultural Center

MOTION: MULARKY/CAMPOS move to amend to allocate \$44,981 to the MultiCultural Center for the 2018-19 academic year. APPROVED

Lund stated that in the 2016-17 academic year the MultiCultural Center they were allocated \$41,540 because there was a minimum wage increase and a one-time allocation of \$20,000 for Scholars without Borders was given to MCC to manage. Mularky suggested that they may want to decrease their retreat budget to \$1,300.

Rice asked what their retreat is about. Mularky responded that their retreat is a social event. Rice noted that there is a separate event for training, as well as an end-of-the-year retreat.

#### Oh Snap!

MOTION: MULARKY/CAMPOS move to amend to allocate \$10,000 to the Oh Snap! Campus Food Security Program for the 2018-19 academic year. APPROVED

Mularky stated that Oh Snap! has a number of grants to operate in addition to A.S. funds. Mularky visited the location and noted that they are fully stocked and have many paid staff. Mularky added that they receive \$130,000 in other funding in addition to grants they receive.

#### Scholars Without Borders

MOTION: MULARKY/CAMPOS move to amend to allocate \$5,727 to the Scholars Without Borders for the 2018-19 academic year. APPROVED

Lund noted that they have recently hired an interim director of MCC and Scholars Without Borders. Mularky stated that it would be best to provide funds for their salaries and wages. Lund suggested that they become a part of the MCC. Esh suggested that they may be able to reduce their wages because they are currently higher than minimum wage.

#### Sports Clubs

MOTION: MULARKY/CAMPOS move to amend to allocate \$33,000 to the Sports Clubs for the 2018-19

academic year.

APPROVED

Lund noted that teams spend a minimal amount to travel. Mularky added that lacrosse players pay out of pocket around \$500-600 per semester for fees. Mularky suggested that they eliminate the Medicare expense because A.S. does not fund health care. Mularky added that the trainer had their wage reduced by \$500 last year and they are asking the same salary before it was reduced. Last year, the student wages were also decreased by \$750. Mularky suggested that they are allocated the same amount that they did last year.

#### Student Access Gallery

MOTION: MULARKY/CAMPOS move to amend to allocate \$6,162 to the Student Access Gallery for the 2018-19 academic year. APPROVED

Lund noted that SAG's funding has been consistent throughout the years; this year they were allocated \$11,810. Mularky suggested they do not give them benefits as they do not operate during the summer.

#### Student Legal Lounge

MOTION: MULARKY/CAMPOS move to amend to allocate \$4,766 to the Student Legal Lounge for the 2018-19 academic year. APPROVED

Mularky noted that a former A.S. Board Member crafted this program and there are a few interested parties. Lund suggested that they collaborate with the housing liaison. Mularky stated that the program is looking at setting up in Nelson Hall. Rice added that they are reaching out to programs across campus. Mularky suggested that they receive the budget that they requested.

#### HSU Veterans Transition Program

MOTION: MULARKY/CAMPOS move to amend to allocate \$2,000 to the HSU Veterans Transition Program for the 2018-19 academic year. APPROVED

Mularky noted that they are working on outreach because about 10-18 people regularly attend events. Lund asked what kind of events there are. Mularky responded that they are primarily team building.

Mularky asked if A.S. has previously funded this program. Esh responded that they have received funds from the discretionary funds for events and travel. Esh noted that there is a resolution in support of the Veterans program. Lund noted that A.S. provides \$25,000 in travel grants. Mularky responded that the \$25,000 is for all clubs and this \$20,000 would be for one program.

Rice asked where they travel to. Mularky responded that they plan on a camping trip during the summer. Mularky added that they receive \$5,000 annually from a grant.

#### WRRAP

MOTION: MULARKY/CAMPOS move to amend to allocate \$39,725 to the WRRAP for the 2018-19 academic year. APPROVED

Lund noted that \$35,490 was allocated in the 2016-17 academic year. Mularky asked if the benefits amount is

correct. Lund responded that they calculated the benefits for the entire year, it should have just been for the summer. Esh suggested that they reduce it to \$500 and ask that they return funds that they do not use. Lund asked if the budget language be adjusted later. Esh responded that the language can be adjusted at the Board of Directors meeting. Mularky stated that if they remove their Take Back the tap Director then that program would shut down and suggests that they remove one of the Compost Directors. Mularky noted that there are mistakes in the Elections, In-House, and Benefits sections.

#### Womxn's Resource Center

MOTION: MULARKY/CAMPOS move to amend to allocate \$22,928 to the Womxn's Resource Center for the 2018-19 academic year. APPROVED

Lund asked about their publications sustainability and if it would be possible to create electronic versions. Mularky responded that books are more expensive to make and require more printing. Mularky noted that they have either completed or are currently planning Take Back the Night and Womxn's History Month.

#### YES House

MOTION: MULARKY/CAMPOS move to amend to allocate \$65,360 to the YES House for the 2018-19 academic year. APPROVED

Mularky stated that they have requested less than they have in the past from A.S. Esh responded that they have reduced their wages.

#### Learning Center

MOTION: MULARKY/CAMPOS move to amend to allocate \$20,000 to the Learning Center for the 2018-19 academic year. APPROVED

Mularky noted that they are only requesting funds for wages. Rice asked if they all get paid above minimum wage. Mularky responded that it is what makes the job appealing for students. Lund asked who determines their pay rate. Mularky responded that they do and added that if they were to receive less the Learning Center would most likely reduce hours to avoid decreasing wages.

#### A.S. General Operations

MOTION: MULARKY/CAMPOS move to amend the allocation amount to the A.S. General Operations for the 2018-19 academic year. APPROVED

Esh asked how much the stipends will be next year. Lund responded that it depends on if the Health fee increases because the stipend is created based on a percentage of student fees. Esh added that they will remove phone lines from the back office. Esh added that the supplies and services may decrease because of the shift to electronic documents. Lund added that the office will be able to operate in any budget that is set. Mularky stated the the goal is to not go over \$1,000,000 to keep the reserves at 30%. Mularky added that by adding the scholarship would get it to 26%.

#### A.S. Government

MOTION: MULARKY/CAMPOS move to allocate \$81,125 to the A.S. Government for the 2018-19 academic year.

APPROVED

Mularky suggested decreasing the supplies budget by \$1,000. Mularky inserted that the \$52,083.39 from the A.S. scholarship should be noted on the budget. Lund stated that the stipends may be increased because of the increase in student fees, though it may be difficult for A.S. to have those increased funds available next year.

**General Discussion**

No discussion.

**Announcements**

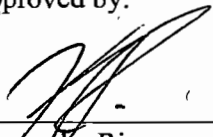
**Adjournment**

Rice adjourned the meeting at 2:53 p.m. without objection.

Recorded by:

Patric Esh  
A.S. Board Coordinator

Approved by:

  
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Cassandra Rice  
Administrative Vice President