

# **Instructionally Related Activities (IRA) Committee**

Humboldt State University

Wednesday, November 29, 2017, 2:00 PM

Nelson Hall East, Room 116

Minutes #4

## **Call to Order**

Chair, Joey Mularky called the meeting to order @ 2:03 pm

## **Roll Call**

**Present:** Joey Mularky, Nathaniel McGuigan, Paul Cummings, Ramesh Adhikari, Troy Lescher, Sandy Wieckowski, Jenessa Lund, Duncan Robins

**Absent:** Cassandra Rice, Marisa McGrew, Wayne Brumfield

## **Approval of Agenda #4, dated November 29, 2017**

MOTION: Leschner/McGuigan **APPROVED**

## **Chair's Report**

- None

## **Approval of Minutes #3, dated November 16, 2017**

MOTION: Wieckowski/Cummings **APPROVED**

## **Public Comment**

- None

## **Transfer of Funds from IRA Trust/Reserve to 2017-2018 IRA Contingency/Unallocated IRA Committee will determine how much, if any, to transfer**

- MOTION TO DISCUSS: McGuigan/Wieckowski
- Reserve policy is dated May 2009, and states that it should be at 10% with a gradual decrease so that 1 year did not receive the majority of the reserve benefits.
- Cannot spend more than 30% in a single year unless that policy is amended with a  $\frac{2}{3}$  vote.
- This year \$118,000 (~35%) has been allocated out of reserves.
- Amber Blakeslee from budget stated that the reserve policy amount be revisited because times are different than when this policy was established and a higher reserve should be looked at.
- Mularky asked if the committee would like to revisit the 10% goal and to go into the reserves deeper.
- Lescher is in favor of the 10% goal and the 30% restriction. Mularky replied that the committee would not be able to approve the any other additional request if the 30% policy remained the same because more than 30% has already been allocated.

- Mularky stated that when the budget applications for Theatre and Music were reviewed last semester, not all of the expenses for Theatre were reflected in OBI and the number of students in the Music/Percussion courses were stated incorrectly; both were criteria used in the decision to not fully fund the those programs.
- Lescher supported a one-time approval to change the reserves allocation limit to 35% because the reserve is so large and needs to be spent down.
- It was brought up that two of the voting members of the committee are from Music and Theatre and that they should consider abstaining from the vote.
- Mualrky asked if anyone would like to propose a number to amend the policy.
- No motion to amend the policy.

**Music Request (Tabled on 10/18/17 & 11/16/17)**

**Music is requesting additional funding for Chorale, Percussion, Publicity and Wind Ensemble**

**MOTION TO DISCUSS: WIECKOWSKI/ADHIKARI APPROVED**

- No motion to amend the amount of the music request
- If the music request were to be approved at the full amount, that would put the unallocated/contingency (\$10K) in the negative and there is no specific policy for the unallocated/contingency fund.

**MOTION TO TABLE TO NEXT MEETING: MCGUIRE/ADHIKARI APPROVED**

**Announcements**

**Adjournment**

@ 3:09 pm