

Associated Students Board of Finance  
Humboldt State University  
Wednesday, December 3, 2014  
Nelson Hall East, 120  
Minutes #5

Call to Order

Jerry Dinzes, AS President, called the Board of Finance meeting to order at 9:30 a.m. on Wednesday, December 3, 2014 in Nelson Hall East 120.

Roll Call

Members Present: Jerry Dinzes, Thomas Kupelian, Taylor Mitchell

Members Absent: Ana Cortes

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: MITCHELL/KUPELIAN move to approve Agenda #5 dated December 3, 2014

APPROVED

Chair's Report

Dinzes will chair in Cortes' absence.

Public Comment

There was no Public Comment

Approval of the Minutes

MOTION: KUPELIAN/MITCHELL move to approve the Board of Finance Minutes #4 dated November 12, 2014

APPROVED

Old Business

- A. 2015-16 AS Budget Timeline – **Action Item**  
Review and Approval of the 2015-16 AS Budget Timeline.

Tyson reviewed the AS Budget Timeline with the Board of Finance. Tyson noted that Saturday, February 28 is the date of the Board of Finance budget hearings. Tyson stated that if the AS Council changes their meeting time the dates on the timeline will be adjusted accordingly.

*There was no Public Comment.*

MOTION: MITCHELL/KUPELIAN move to approve the 2015-16 AS Budget Timeline

APPROVED

Dinzes asked if any changes to the timeline had been made since the last meeting. Tyson noted that the date that budget request forms are distributed to programs has been moved to Wednesday, January 7.

- B. 2015-16 AS Budget Application Materials – **Action Item**  
Review and Approval of the 2015-16 AS Budget Application Materials.

Tyson reviewed the 2015-16 AS Budget Application Materials in detail. The AS Programs will receive the Budget Application Materials in early January 2015. The packet will include a memo that outlines important notes for programs to keep in mind as they prepare their budget, a budget grid, director descriptions, budget justifications, a budget narrative and a copy of the AS Mission. Tyson noted that the application materials include an assumption of a \$10 per hour wage for students.

MOTION: KUPELIAN/MITCHELL move to approve the 2015-16 AS Budget Application Materials  
APPROVED

**Announcements**

There were no announcements.

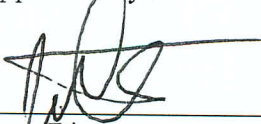
**Adjournment**

Dinzes adjourned the meeting at 9:42 a.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:

  
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Jerry Dinzes  
Associated Students President