

Associated Students Board of Finance
Humboldt State University
Meeting on Wednesday, April 7th, 2010
University Center, South Lounge Conference Room
2:00 p.m.
Agenda #11

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #11 – Action Item
- IV. Chair's Report
- V. Approval of Minutes #10 dated March 24th, 2010 – Action Item
- VI. Old Business
 - A. Request from the Lambda Theta Phi Latin Fraternity in an amount not to exceed \$703.38 from Unallocated for costs associated with the Latinization in America Lecture – Action Item
Lambda Theta Phi Fraternity is hosting an event funded by the ACB/MCC Allocation Board. The event received the maximum allocation from the board of \$2,500.00 in a Cultural Programming Grant and is requesting an additional \$703.38 from Unallocated as per Multicultural Center budget language #10.
 - B. Request from the Campus Recycling Program (CRP) to change the program name from Campus Recycling Program to Waste-Reduction & Resource Awareness Program (WRRAP) – Action Item
The program is requesting changing its name to better reflect the goals of the organization. A recommendation from the Board of Finance would be forwarded to the Associated Students Council for final approval.
- VII. Announcements
- VIII. Adjournment

DRAFT

Associated Students Board of Finance
Humboldt State University
Wednesday, March 24th, 2010
University Center, South Lounge Conference Room
Minutes #10

Call to Order

Brandon Chapin called the Board of Finance meeting to order at 2:02 p.m., Wednesday, March 24, 2010 in the University Center, South Lounge Conference Room.

Roll Call

Members Present: Brandon Chapin, Stephanie Partlow, Stefanie Chen-Welch, Nida Ahmed

Members Absent: Alex Gradine (excused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: PARTLOW/AHMED move to approve Agenda #10 APPROVED

Chair's Report

Chapin reported that Gradine is ill and is unable to attend the meeting, Chapin will be chairing the meeting in his place.

Approval of the Minutes

MOTION: CHEN-WELCH/PARTLOW move to approve the Board of Finance Minutes #9 dated March 3, 2010 APPROVED

Old Business

- A. Request from the Sustainable Living Arts and Music Festival (SLAM Festival) in an amount not to exceed \$668.44 from the SLAM Festival Trust Account for the purchase of:

(1) Half Page ad in the Lumberjack	-	\$160.94	
Hemp paper for Invitations	-	\$ 30.00	
Stamps and Inks	-	\$ 60.00	
Cardstock/Printing Passports	-	\$ 80.00	
(25) Parking Permits	-	\$ 87.50	
Media Services	-	\$100.00	
T-Shirts for Coordinators/Volunteers	-	\$150.00	- Action Item

The SLAM Festival is requesting access to \$668.44 for additional expenses not requested in the SLAM Festival Budget.

MOTION: PARTLOW/CHEN-WELCH move to approve the request from SLAM Fest to spend an amount not to exceed \$668.44 from the SLAM Festival Trust Account. APPROVED

Jerri Jones, the Advisor for the SLAM Fest and Joyce Tam, a Student Coordinator for the SLAM Fest were present on behalf of the request. Jones stated that she reevaluated the SLAM Fest event and reorganized the budget for the festival. Jones noted that she did not account for all of the expenses needed for the SLAM festival and is requesting that the items be purchased from the SLAM Fest trust account.

Jones is concerned that she may need to access additional funds from the trust account beyond those listed and is seeking clarification regarding use of the SLAM Fest trust account funds. Chapin referenced *Fiscal Code 11.01 – Excess Revenue* and read it to the Board of Finance. Chapin explained that requests for expenses over \$200.00 are to be reviewed by the Board of Finance. Requests \$200.00 or less can be approved by the Administrative Vice President and the General Manager. Chapin further explained that if multiple requests for funds from the SLAM Fest trust were to come in; the Administrative Vice President and General Manager would forward it to the Board of Finance if the total of all requests were over \$200.00.

Announcements

There were no announcements.

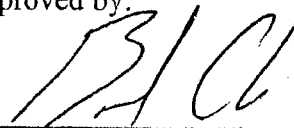
Adjournment

Chapin adjourned the meeting at 2:31 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:



Brandon Chapin
Associated Students President
Chair, Board of Finance

REQUEST FOR UNALLOCATED FUNDS BUDGET DRAFT

NAME OF A.S. PROGRAM: (Club) Lambda Theta Phi Latin Fraternity, Inc.
CONTACT PERSON: Christopher Lobo
Phone: (323) 707-3614
Email: cl48@humboldt.edu

Received \$2500
 from ACB/MCC
 allocation
 board

I. Income. List A.S. Subsidy requested and other potential sources of income.

1	<u>Requested A.S. Unallocated Funds</u>	<u>\$703.38</u>
2	<u>Fundraising</u>	<u>\$100.00</u>
3	<u>Donations</u>	<u>\$75.00</u>
4	<u> </u>	<u> </u>
5	<u> </u>	<u> </u>
6	<u> </u>	<u> </u>
7	<u> </u>	<u> </u>
<u>Total Income:</u>		<u>\$878.38</u>

II. Expenditures. List items such as printing, performance fees, cost of goods, advertisements, etc.

1	<u>Speaker Fees</u>	<u>\$500.00</u>
2	<u>Decorations</u>	<u>\$50.00</u>
3	<u>Equipment Rental</u>	<u>\$50.00</u>
4	<u>Publicit/Printing Costs</u>	<u>\$150.00</u>
5	<u>Food/Catering through HSU Dining</u>	<u>\$128.38</u>
6	<u> </u>	<u> </u>
7	<u> </u>	<u> </u>
<u>Total Expenditures:</u>		<u>\$878.38</u>

For each income and expenditure listed above, provide a detailed justification on the attached Budget Justification

REVIEWED BY:
Carmen F. Colunga
CLUB/PROGRAM ADVISOR NAME

Carmen F. Colunga
SIGNATURE

Christopher Lobo
BUDGET ADMINISTRATOR NAME

Christopher Lobo
SIGNATURE

Name of event: Latinization of America- Lecture

Date: May 5, 2010 Time: 6:00 p.m. Location: Kate Buchanan Room

Contact: Christopher Lobo Phone: (323) 707-3614 E-mail: chrislobo9@gmail.com

Organizations: Lambda Theta Phi Latin Fraternity, Interested Ladies of Lambda Theta Alpha, Multi-cultural Center and continually looking for more collaborators pending funding.

Description of Event:

The lecture series will cover Latino civil rights and human rights including issues pertinent to the workforce, economy, politics, public policy, and the impact the Latino culture have had in U.S. history. This is truly a motivational speech that has been a moving force among Latinos throughout the Nation.

Total anticipated attendance (student and non-student): 200 + students

What is the purpose of the event?

The purpose of this lecture is to educate and enlighten students to lesser known truths about the impact of Latino Culture on and off campus.

How will this event benefit other students and the campus community at HSU?

Agustin "Gus" Garcia is a nationally recognized civil rights/human rights activist with a vast experience in political matters. He has lectured around the country at numerous colleges and universities regarding the Latin influence in the past, present and future as well as the economic impact and political empowerment of Latinos all over the United States. This lecture will allow students to develop a diverse perspective and help to enhance a socially responsible learning community. The event will also support the mission and core values of Humboldt State University. If you take a look at the HSU WASC reports you will notice the disparity in very low retention rates amongst Latinos due to very minimal support by HSU programming. I will only highlight a few points, which are: cooperating with one another, bridging the divide between students and the administration, and lastly serving the needs of students by ensuring their voice is being addressed. This is a collaborative event with other organizations, which embodies the ideal of cooperating with one another and creating teamwork. The event will definitely draw administration to this event, due to the speaker's extensive resume which will help to mitigate the gap that exists between the students and administration. This past year there has been a dramatic rise in the number of Latino Students who attend the University, which is a testament to the diversity on our campus and there is a declaring need to serve the needs of these students and we fervently believe that this event will provide that medium.

What kind of publicity, advertising and/or outreach are you planning for this event?

- Facebook- <http://www.facebook.com/home.php?#!/event.php?eid=396489709568>
- Flyers- Designed by us and printed by Marketing & Communications at Humboldt State.
- Staking- In visible areas throughout campus
- Chalking- Reminders throughout campus as students walk from class to class.
- Humboldt State University's events website page.
- Radio- KHSU, Jenny FM, and possibly other radio outlets.
- Newspaper- The Lumberjack, Times Standard
- Word of Mouth- The collaborating organizations have outstanding community leaders with networking connections that reach people outside of the University's walls throughout Humboldt County.

Food

We will not be serving dinner, but basic food is an integral part of this event. We are attempting to keep a high degree of professionalism and basic foods and drinks such as coffee, water, and desserts will be provided. This will all be provided by Housing and Dining at HSU.

HSU Catering Services
Jolly Giant Commons
Arcata, CA 95521
(707) 826-4414 fax (707) 826-4041

Menu Selections and Pricing

Beverage Services

All beverages are delivered with high quality paper products, linen tablecloths for the beverage table and appropriate condiments.

Linen tablecloths for your meeting tables are also available for 8.00 per cloth and can be put on by our staff in advance.

For more

formal occasions, please ask your consultant about an upgrade to china and flatware.

Hot Beverages

There are 16 (8oz.) servings per gallon.

Beverages available with minimum order indicated.

French Roast Coffee 18.00 per gallon

Cold Beverages

Iced Water 2.25 per gallon

Iced Water is Complimentary with orders of 100.00 or more.

Please specify this request when ordering, as it is not automatically added to your order.

Bakery Items

All bakery items are delivered with high quality paper products, plastic cutlery and appropriate condiments. Linen tablecloths are included for the buffet table.

For more formal occasions, please ask

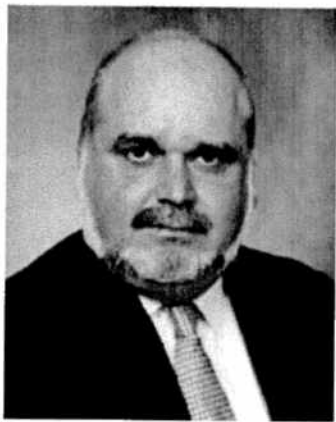
your consultant about an upgrade to china and flatware.

Assorted Cookies 6.89 per dozen

Chocolate Chip, Chocolate-Chocolate Chip, Oatmeal Raisin,

Peanut Butter, & Sugar

Biography



Gus Garcia, a founding father of Lambda Theta Phi Latin Fraternity, is a human and civil rights activist and an international businessman. He is president and founder of Garcorp International, a multifaceted organization that specializes in domestic and international public and governmental relations, private investigations and security, medical security consulting, and domestic and international business development.

Mr. Garcia is actively involved as a consultant in domestic and international political campaigns, and has organized over 150 political campaigns in the United States and Latin America. He is also a Latin media expert with a client list that includes the largest Latino-owned U.S. radio corporation. He has served as a consultant to various U.S. environmental groups and has organized major Latino media and grassroots campaigns throughout the nation.

Mr. Garcia was an Al Gore delegate to the Democratic National Convention in 2000. In 2004, he was a delegate-at-large during the National Democratic Convention in Boston. The Florida Democratic Party named him the Director of Cuban-American Outreach for Victory 2004. He has served as the national co-chairman for the Democratic Congressional Campaign Committee's Speakers Trust, and executive director and consultant for the Miami-Dade Democratic Party.

Mr. Garcia is currently the Legal & Governmental Affairs Director and founding member for the Democracy Movement; National Chair of Lambda Theta Phi Foundation and Lambda Theta Phi Institute; and National Chair of Solidaridad Inspiracion Amistad (Solidarity Inspiration and Friendship) Community Foundation.

A few of the many honors bestowed on Mr. Garcia for his tireless efforts are: Lifetime Achievement Award and Outstanding Alumnus Award from the National Board of Lambda Theta Phi Fraternity; Outstanding Hispanic in Casino Law Enforcement from La Tribuna newspaper; Mark of Excellence Award from the Florida Department of Professional & Business Regulation; Outstanding Work In Reaching Out to All Communities and Activism in Defense of Human Rights Award from the Dade County Democratic Party; Citation of Merit from the Borough of The Bronx; Letter of Recognition from Senator Bob Graham; Award from the 11th Annual Southwest United States Student Conference on Latino Affairs; City of Miami Proclamation declaring Agustin "Gus" Garcia Day; and a key to the City of Miami Beach.

Mr. Garcia been a plaintiff in numerous national and international human and civil rights cases that include among many others the "Dead Voter" case in a City of Miami mayoral election and a Hispanic homeless person vs. the City of Miami.

As a nationally recognized Latino motivational speaker, Mr. Garcia has spoken on many college campuses, dozens of high schools and many corporations and institutions throughout the nation. He is nationally recognized by the media for his expertise in Latino affairs, Latin America, political corruption, immigration, human and civil rights, as well as the Latinization of the American nation.

Mr. Garcia graduated from Kean University in New Jersey with degrees in political science and history. He takes great pride in his heritage and continues to be firmly committed to serving his community.

CAMPUS EVENTS FUNDING REQUEST LINE ITEM DETAIL

Organization: Lambda Theta Phi, Latin Fraternity, Inc. Contact Person: Christopher Lobo
 Event: Latinization in America- Lecture Phone # (323)707-3614 Email: chrislobo9@gmail.com

EXPENSES

ANTICIPATED REVENUE

Speaker/Performer Fees: \$3,000
Travel For Speaker:
 Airfare \$0
 Lodging \$0

Club Fundraising \$100
 Clubs & Activities Small Grant \$0
 Cultural Programming Grant \$2,500
 Campus Funding \$
 Donations \$75
 Other \$703.38 (Unallocated Funds)

Supplies & Service:
 Decorations \$25 50
 Equipment Rental \$50
 Facility Rental \$0
 Other N/A

Public Relations:
 Art/Graphic Charges _____
 Publicity \$100
 Printing Costs \$50

Food and Beverages: *See Below
 Catering \$128.38
 Groceries _____
 Other _____

⁷⁶

TOTAL EXPENSES: **\$ \$3,353.38 **TOTAL ESTIMATED REVENUE: ** \$ \$3,353.38 **** ⁷⁶

(Note: Total expenses and total estimated revenue must be the same amount. In order for these two figures to match you may need to contribute personal or club funds or secure additional sources of funding)

TOTAL AMOUNT REQUESTED OF THIS BOARD: \$ 2,500

For Office Use Only	
Total Allocation: CAG \$ _____	Amount Requested: \$ _____
CPG \$ _____	Amount Approved: \$ _____
Comments:	



Diverse Education & Collection Services

HUMBOLDT STATE UNIVERSITY • WARREN HOUSE #53 • ARCATA, CA 95521-8299 • (707) 826-4162

recycle@humboldt.edu • www.humboldt.edu/~recycle

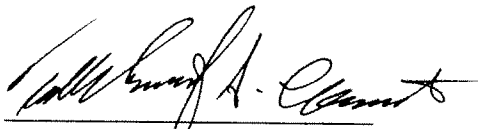
To: Rob Christensen
Request to Board of Finances
Name Change for Campus Recycling Program to Waste Reduction & Resource
Awareness Program

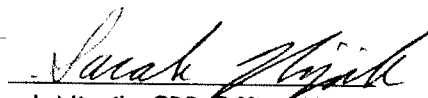
Contact: Matthew Freeman
CRP Multi-Media Editor
901-409-4577
Mbf8@humboldt.edu

The Campus Recycling Program began as a student-run initiative to introduce recycling on campus. Recycling is now collected by Plant Operations and our focus has shifted to zero-waste. With recycling in our name, it gives a false first impression that is opposite of our mission to stop the initial purchase of disposable products and instead promoting alleviating waste altogether.

The spring 2010 CRP group unanimously decided we want to change our name from CRP to WRRAP, the Waste-Reduction & Resource Awareness Program. We believe the new name would better reflect our goals and would give students interested in policy, education and action initial recognition of the program's opportunities. We would like the official name change to occur prior to the fall 2010 semester.

The process will include changing the name on official AS documents, a new logo (which can be created by students), and changes to current CRP educational graphics. We do not feel that CRP as a name or logo is recognized enough that it will be a great hurdle. We are better known for our individual programs such as ROSE, Compost, Take Back the Tap, and Zero-Waste Events.


TC, CRP Advisor


Sarah Niznik, CRP Office Manager