

**Associated Students Board of Finance
Humboldt State University
Monday, October 13, 2008
University Center, South Lounge Conference Room
Minutes #2**

Call to Order

Nikki Kovalcheck called the Board of Finance meeting to order at 5:32 p.m., Monday, October 13, 2008 in the University Center, South Lounge Conference Room.

Roll Call

Members Present: Nikki Kovalcheck, Sofia Pereira, Rachel Cooke, Corey Fenton, Jeff Steuben

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: PEREIRA/COOKE move to approve Agenda #2. APPROVED

Chair's Report

Kovalcheck had no report.

Approval of the Minutes

MOTION: FENTON/STEUBEN move to approve the Board of Finance Minutes #1 dated September 15, 2008. APPROVED

Old Business

- A. Board of Finance Orientation – Information Item
The Board of Finance will receive an orientation that will cover procedures, the 2008-09 Budget, Fiscal Code and Reserve Policies.

Tyson went over the fiscal code, 2008-09 budget, budget language, 2009-10 budget process, and an overview of funding for different AS Programs. Tyson also explained the unallocated process. Tyson explained to the board about the AS Campus/Community Service Scholarship and how the funding for it is allocated. Tyson also reviewed the AS Reserves and the balances in each.

- B. A. S. Board of Finance 2008-09 Standing Rules and Meeting Dates – Action Item
These are the rules by which the Board of Finance agrees to operate their meetings. Also included is the proposed 2008-09 meeting schedule.

MOTION: PEREIRA/FENTON move to approve the A.S. Board of Finance 2008-09 Standing Rules and Meeting Dates. APPROVED

Tyson went through the Meeting Schedule and Standing Rules with the Board of Finance. Tyson stressed that the Board should consult the meeting schedule carefully and pay special attention to the February 28th and March 1st weekend commitment for the AS budget hearings. The schedule can be amended later in the year if the meeting times conflict with the spring class schedule.

- C. Request from the Women's Resource Center (WRC) for a line-item transfer in the amount of \$438.00 from line item Work Study to line item Hourly. –Action Item (**Time Certain 6:15 p.m.**)
The WRC has hired a student to the Anti-Racist Coordinator work study position. Once hired, the student's work study was canceled. The WRC would like to continue to keep the student on staff as an hourly employee.

MOTION: STEUBEN/PEREIRA move to approve the Request from the Women's Resource Center (WRC) for a line-item transfer in the amount of \$438.00 from line item Work Study to line item Hourly. APPROVED

Porscha Cobbs, fiscal director for the Women's Resource Center, was present on behalf of the request. Cobbs explained that the student was hired last spring and intended to receive work study eligibility. Cobbs also stated that the request is only for the fall semester and the student will be seeking work study eligibility for the spring semester. Steuben asked if the student would be able to complete their duties as an hourly employee. Cobbs replied that the student would be able to complete her work duties with the hours allotted.

Announcements

There is a city council forum at 6:30 p.m. in the UC Banquet room.

Adjournment

Kovalcheck adjourned the meeting at 6:23 p.m. without objection

Recorded by:

Rob Christensen
A.S. Secretary

Approved by:

Nikki Kovalcheck

A.S. Administrative Vice President