

**Associated Students Board of Finance  
Humboldt State University  
Monday, October 12<sup>th</sup>, 2009  
University Center, South Lounge Conference Room  
Minutes #3**

**Call to Order**

Alex Gradine called the Board of Finance meeting to order at 2:00 p.m., Monday, October 12, 2009 in the University Center, South Lounge Conference Room.

**Roll Call**

Members Present: Alex Gradine, Brandon Chapin, Stephanie Partlow, Stefanie Chen-Welch, Nida Ahmed

Advisor Present: Joan Tyson

**Approval of the Agenda**

MOTION: PARTLOW/CHEN-WELCH move to approve Agenda #3. APPROVED

**Chair's Report**

Gradine had no report.

**Approval of the Minutes**

MOTION: PARTLOW/CHAPIN move to approve the Board of Finance Minutes #2 dated September 28<sup>th</sup>, 2009. APPROVED

**Old Business**

- A. Request from the Campus Recycling Program (CRP) to expand Budget Language to include the purchase of reusable water bottles in their Special Projects line-item. – Action Item  
The Campus Recycling Program is requesting that \$500.00 originally set aside in their Special Projects line item to be used to purchase compostable dishware be expanded to also include the purchase of reusable water bottles.

MOTION: CHEN-WELCH/PARTLOW move to approve the request from the Campus Recycling Program (CRP) to expand Budget Language to include the purchase of reusable water bottles in their Special Projects line-item. APPROVED

Austin Rasmusson, CRP Education Director, was present on behalf of the request. Rasmusson explained that CRP would like to expand their budget language to allow the purchase of reusable water bottles. Ahmed asked Rasmusson to explain the outcome that CRP is trying to obtain with

the purchase of the water bottles. Rasmusson stated that the bottles will be used as part of an educational outreach effort that will encourage students to use tap water and refillable water bottles instead of relying on more expensive single use water bottles. Rasmusson further explained that CRP plans to sell the water bottles slightly above cost to re-coup the cost of the initial purchase of the water bottles. Tyson noted that CRP cannot sell the water bottles—that they can give them away as a promotion. Resale brings up issues of paying sales tax, cash handling, and other record keeping issues. It was suggested they work with the Bookstore or Dining Services to sell water bottles as they are commercial operations. The Board of Finance concurred that CRP should give the water bottles away instead of selling them. They could also seek a donation. Chen Welch suggested that they may be given away to a participant who has completed an educational activity.

*The board recessed from 2:15 p.m. until 3:00 p.m.*

**B. Eric Rofes Queer Resource Center Progress Report – Discussion Item – Time Certain 3:00 p.m.**

With the approval of the 2009-10 Associated Students budget, the AS Council expressed concern about the future viability of the Eric Rofes Queer Resource Center. It was expressed in the budget language that future funding may be in jeopardy without clearly stated strategies as to how student involvement will increase in the program along with increased level of activity. Coordinators shall meet with the Board of Finance to provide a report on progress and a clarifying plan that will build a stronger foundation. The first meeting is to occur not later than October 19, 2009. Ian O'Brien, the Eric Rofes Queer Resource Center Fiscal Coordinator, will be meeting with the Board of Finance to provide a report on the progress that the Center has made.

Ian O'Brien, the Fiscal Coordinator of the Eric Rofes Queer Resource Center (ERQRC), was present on behalf of the program. O'Brien explained that he was hired to be the coordinator of the ERQRC last spring and that the staff this semester is completely brand new to the program. The ERQRC has developed and begun programming and is taking steps to help market the program which has included the development of a new website. The ERQRC also has two interns this semester that are MultiCultural Queer Studies minors. One of the interns will be creating a 'zine for the program. O'Brien explained that the biggest goal of the ERQRC this year is to market the program successfully. O'Brien went over the last of programming that the ERQRC has done this year which included National Coming Out Day, The Queer Fair and the Queer Community Reception. Jen Duran, the Program Coordinator, was also present and noted that the ERQRC is planning programming for the Day of Silence and a Drag Show in the Spring Semester. Duran also noted that the ERQRC has been working closely with Gender Neutral Housing, the Queer Student Union, the MultiCultural Center and the Women's Resource Center

Tyson asked O'Brien if the current office space is working out for them. O'Brien noted that the office space can be hard for students to find but they have rearranged the interior of the office to make it suitable for meetings and visitors while still maintaining a work environment. The ERQRC is keeping regular office hours of 10:00 a.m. – 2:00 p.m. on Mondays, Wednesdays and Fridays. Chapin asked O'Brien if they have been using the name Eric Rofes Queer Resource Center as suggested in the 2009-10 budget process. O'Brien responded that they have been using the name in advertising and promoting the program, but around the office continue to refer to it as the Eric Rofes Center, or the ERC. Chen-Welch stated that she is the liaison to the

ERQRC and met with O'Brien last week and discussed some ideas for programming that the ERC could do with him. Chapin expressed that he would like to have the ERQRC come back to the Board of Finance early in the Spring 2010 semester.

### **Announcements**

Chapin stated that he will be meeting with President Richmond on Wednesday and will conclude his discussion of the summer fee revenue with him. Chapin stated that he expects the summer fee revenue to be about half of the budgeted amount. Tyson noted that she is expecting that the budget projections of the fall semester fee paying enrollment will generate an additional 100 fee paying students.

### **Adjournment**

Gradine adjourned the meeting at 3:11 p.m. without objection.

Recorded by:

Rob Christensen  
A.S. Council Assistant

Approved by:

---

Alex Gradine  
A.S. Administrative Vice President  
Chair, Board of Finance