

Associated Students Council
Humboldt State University
Meeting on Monday, November 4, 2013
Nelson Hall East, Goodwin Forum
3:00 p.m.
Agenda #8

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #8 dated November 4, 2013 – Action Item
- IV. Chair's Report
- V. Special Presentation – ZimRide (Tall Chief Comet, Director of Sustainability)
- VI. Approval of Minutes

- A. Approval of Minutes #7 dated October 21, 2013 – Action Item

- VII. Public Comments (As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306.)

Every A. S. Council agenda for regular meetings shall provide an opportunity for members of the public to directly address the A. S. Council on any item affecting higher education at the campus or statewide level, provided that no action shall be taken on any item not appearing on the agenda. However, Council may briefly respond to statements made or questions posed by a person exercising his or her public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A. S. Council may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

- VIII. Program Presentations
Program Presentations are an opportunity for the AS Council to learn more about different AS Programs. A representative from the scheduled AS Program will present information regarding the activities of the program and opportunities to get involved. Programs are allotted ten minutes each.

- A. Women's Resource Center (Corrina Wells)

- IX. TIME CERTAIN 5:00 P.M. – Appointments to Committees and Council

- A. A. S. President
 - B. A. S. Administrative Vice President
 - C. A. S. Legislative Vice President
 - D. A. S. Student Affairs Vice President

- X. Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)
 - A. Administrative Affairs Vice President (Forust Ercole)
 - Board of Finance Report – Monday, October 28, 2013
 - 1. California Minimum Wage Increase Impact on Associated Students – Information Item
The California Minimum Wage will rise to \$9.00 per hour effective July 2014, and will be raised again in January 2016 to \$10.00 per hour.
 - 2. Review of 2012-13 AS Program Budget Requests – Information Item
At the Board of Finance Meeting on October 14, 2013 the Board of Finance asked for copies of the 2012-13 AS Program Budget Requests to review. Members of the Board of Finance may share information they have researched about programs.
 - 3. Graduation Pledge Alliance (GPA) Discussion Regarding GPA Program and Future Activity – Information Item
Graduate Pledge Alliance Program Budget Language #2: GPA Coordinator and Program Advisor shall meet with the Board of Finance to discuss GPA Program and future activity. It is recommended that a GPA Steering Committee be formed with the intention of increasing the campus support and visibility of the GPA. The first meeting with the Board of Finance shall occur no later than October 14, 2013. The GPA Program was unable to attend the October 14, 2013 and the Board of Finance requested the attendance of the program at the October 28, 2013 meeting.
 - B. Student Affairs Vice President (Victor Arredondo)
 - C. Legislative Vice President (Mark Teeter)
 - D. Council Representative Reports
 - E. External Affairs (Benjamin Cox)
 - F. AS Presents (Kobe Thompson)
 - G. President (Jacob Bloom)
 - H. Vice President for Enrollment Management and Student Affairs (Dr. Peg Blake)
 - I. General Manager (Joan Tyson)
- XI. General Council Discussion (At this time Council members and Executives may follow-up with questions regarding reports.)
- XII. Old Business
 - A. Resolution 2013-14-10: Resolution Furthering Support and Direction for Arts in the Quad Programming – Action Item
The A.S. Council will consider approval of a resolution that provides direction to the AS Presents program to produce three Arts in the Quad Events each semester.
- XIII. New Business
- XIV. General Council Work Session
- XV. Announcements
- XVI. Adjournment

Associated Students Council
Humboldt State University
Monday, October 21, 2013
Nelson Hall East, Goodwin Forum
Minutes #7

Call to Order

Mark Teeter, Legislative Vice President, called the meeting to order at 3:00 p.m. in Nelson Hall East, Goodwin Forum.

Roll Call

Representatives Present: Nicholas Colbrunn, Ana Cortes, Jessie Holtz, Corinne Krupp, Jackie Martinez, Lino Sanchez, Fabiola Quiroz

Representatives Absent: Taylor Mitchell (excused), Mary May (excused), Jerry Dinzes (unexcused)

Officers Present: Victor Arredondo, Jacob Bloom, Mark Teeter

Advisors Present: Kobe Thompson, Benjamin Cox, Dr. Peg Blake, Joan Tyson

Approval of Agenda

MOTION: BLOOM/KRUPP move to approve Agenda #7
APPROVED
AS AMENDED
(1) ABSTENTION

MOTION: COLBRUNN/HOLTZ move to amend Agenda #7 and place General Council Work Session Item A. Faculty Online Course Evaluations directly after Public Comment
APPROVED
AS AMENDED

Bloom requested that the item be moved to accommodate the speaker who was in attendance.

MOTION: KRUPP/CORTES move to amend Old Business Item A. by striking the word *Tabled* and replacing with the word *Postponed*
APPROVED
(3) ABSTENTIONS

Chair's Report

Teeter reminded the AS Council to sign in for office hours. Teeter asked the Council to limit their Council reports to four minutes.

Approval of Minutes

A. Approval of Minutes #6 dated October 7, 2013 – Tabled Action Item

MOTION: ARREDONDO/CORTES move to approve Minutes #6 dated October 7, 2013
 APPROVED
 (2) OPPOSED
 (1) ABSTENTION

Bloom stated that he would vote in opposition to the minutes if they were not amended.

MOTION: Bloom move to amend Minutes #6 on page 11 by striking the word *responses* and replacing with the word *communication* and striking *when he has questions*. In the last sentence of General Council Work Session Item B. discussion.

The motion died with the lack of a second.

Public Comments (As per the Gloria Romero Open Meeting Act authorized by Section 89306.)

There was no Public Comment.

General Council Work Session Item A

- A. Faculty Online Course Evaluations – Discussion Item (Jerry Dinzes & Jessie Holtz)
 Sabra Steinberg, faculty member, will address some issues with the current evaluation process. Holtz and Dinzes will seek input from the Council on some issues relating to the faculty online course evaluation and expanding evaluations to include administrators as well as University Center managers.

Holtz introduced Sabra Steinberg, a Lecturer in the Environmental Sciences and Management department. Steinberg stated that she teaches three courses each semester and in May when she received an anonymous evaluation it included the language *Femi-Nazi Cunt Go Fuck Yourself*. Steinberg was appalled that a message with so much hatred was directed at her and she was unable to find out who it was that said that. Steinberg stated that the term Nazi was especially offensive because of her cultural heritage and in her opinion was a clear violation of the student code of conduct and she reported it to the administration. Steinberg reported that she got different communication from the administration as to whether the conduct was a violation of the student code of conduct or whether the student could be traced back. Steinberg stated that she understands the justification of anonymity and is not suggesting that it be removed from the evaluation process but that anonymity should not provide a blanket right to use speech however you want and should have certain limits that do not allow harassment, hate speech or personal attacks. Steinberg further stated that attacks should not be tolerated on campus under the guise of anonymity. Steinberg is unable to learn who the student was and is unable to get assurances from the university that the student will not be in her class again. Steinberg wishes to know who the student was so that she could avoid the student on the campus and in the community. Steinberg would not like this to happen to herself or another faculty member in the future.

Steinberg stated that in studies of contra power harassment that 10% of female faculty has been harassed by students and that female instructors are typically called epithets relating to the gender. Steinberg has also heard from four other instructors in the CNRS department who have received harassment in their faculty evaluation. Steinberg stated that the whole incident has left her distrustful of the administration assurances. Steinberg noted that other faculty members have left the university after being harassed. Holtz stated that this should not happen to any member of the campus community. Colbrunn agreed that a system should be put in place so that a student could be tracked who had written a harassing message. Cox stated that the incident should have been reported to the police. Steinberg stated that the campus lawyers said that the incident was not “pervasive harassment” and should not be forwarded to police. Steinberg provided information to the council about an evaluation process that should also be instituted for administrators. Blake stated that she was horrified by the language use and that if Student Affairs were aware of the student who wrote it that they would be called in to meet with the office even if it was not a violation of the student code of conduct. Blake noted that there are regular evaluations of the University President and Vice Presidents and that Vice Presidents are evaluated every three years. Blake stated that she was not opposed to the recommendations that were made and offered her assistance to the Council on a resolution if they were to author one. Teeter asked which committee on campus would have purview over this issue. Blake stated that the University Senate Faculty Affairs Committee would be the appropriate committee to discuss Faculty Evaluations. Arredondo stated that the language in the evaluation that Steinberg received was rude and uncalled for and he is interested in changes to the current system as long as it does not violate student rights. Bloom thanked Steinberg for speaking to the Council and stated that he does not have a view solidified but that accountability is essential and that everyone should be held accountable to the same degree. Bloom offered the assistance of the Associated Students. Holtz stated that there are better methods available for evaluations and the University could go back to paper evaluations or purchase one of 35 software options available, some of which would allow comments to be tracked if needed. Arredondo stated that he is interested in a program that would allow anonymous evaluations but would not allow certain words to be typed. Steinberg stated that she considered that but there are creative ways that students could get around that. Steinberg stated that the opportunity to evaluate administrators every three years is too far apart. Cox suggested a resolution to request the University President to address the issue with the University Senate. Blake suggested that the Council contact Colleen Mullery, the Senior Associate Vice President for Faculty Affairs and Human Resources; Mullery can provide information on union contracts that include language on evaluations.

TIME CERTAIN 5:00 P.M. - Appointments to Committees and Council

A.S. President (Jacob Bloom)

MOTION: BLOOM/HOLTZ move to suspend AS Government Code Section 6.03 to appoint Susanne Loutis to the Humboldt Energy Independence Fund (HEIF) Committee
APPROVED

Loutis is in class and is unable to attend.

MOTION: BLOOM/HOLTZ move to appoint Susanne Loutis to the HEIF Committee.

APPROVED

MOTION: BLOOM/ARREDONDO move to appoint Forust Ercole to the AS Council as the Administrative Vice President
APPROVED
(1) ABSTENTION

A.S. Administrative Vice President (Forust Ercole)
No Appointments.

A.S. Legislative Vice President (Mark Teeter)
No Appointments.

A.S. Student Affairs Vice President (Victor Arredondo)

MOTION: ARREDONDO/CORTES move to appoint Christine Hipolito to the Service Learning and Academic Internship Committee
APPROVED

MOTION: ARREDONDO/CORTES move to appoint Phoebe Bryan to the CSU International Program Screening Committee
APPROVED

MOTION: ARREDONDO/CORTES move to suspend AS Government Code Section 6.03 to appoint Jeffrey Gravinsky to the University Senate, Van Ralf Augus to the Sexual Assault Prevention Committee and Michelle Showers to the Student Grievance Committee
APPROVED

Arredondo stated that Gravinsky and Augus were in class and unable to attend. Showers was at work and was unable to attend.

MOTION: ARREDONDO/HOLTZ move to appoint Jeffrey Gravinsky to the University Senate
APPROVED
(1) ABSTENTIONS

MOTION: ARREDONDO/CORTES move to appoint Van Ralf Augus to the Sexual Assault and Prevention Committee
APPROVED

MOTION: ARREDONDO/SANCHEZ move to appoint Michelle Showers to the Student Grievance Committee
APPROVED

Official Reports (10 minutes limit each speaker, additional time at discretion of Chair)

Administrative Vice President Report (*Bloom reported as Vice Chair of the Board of Finance*)

Board of Finance Report – Monday, October 14, 2013 (Report to be given by the AS President. Minutes of the Board of Finance will be forwarded to the Council when available.)

1. Request from the Humboldt Film Festival (HFF) from the HFF Trust Account in an amount not to exceed \$1,561 for costs associated with the purchase of a iMac 21.5" Computer, a USB Super Drive, a recycling fee, tax and an Apple Care 3 year protection plan – Information Item

The Board of Finance approved a request from the HFF to replace an iMac computer and purchase a USB Super Drive to be used by the Film Festival Co-Directors in their office. The Film Festival Trust Account has a balance of \$9,700. As Per AS Fiscal Code Section 10.01 **Excess Revenue** "...Requests for expenditures of the funds in the trust account greater than \$200 must be evaluated and approved by the Board of Finance to assure the continued financial solvency of the program..."

Bloom stated the Board of Finance reviewed and approved the request for a new computer for the Humboldt Film Festival.

2. Graduation Pledge Alliance (GPA) Discussion Regarding GPA Program and Future Activity – Discussion Item

Graduate Pledge Alliance Program Budget Language #2: GPA Coordinator and Program Advisor shall meet with the Board of Finance to discuss GPA Program and future activity. It is recommended that a GPA Steering Committee be formed with the intention of increasing the campus support and visibility of the GPA. The first meeting with the Board of Finance shall occur no later than October 14, 2013.

Bloom stated that the Graduation Pledge Alliance was unavailable to meet at the October 14 meeting and will be attending the October 28 meeting. Bloom stated that the Board of Finance had a discussion on the programs history and that the Pledge was adopted at Universities across the country, but that it is now coordinated from a University in Massachusetts. Bloom suggested that the idea of an administrator pledge and student pledge be considered.

3. California Minimum Wage Increase Impact on Associated Students – Discussion Item
The California Minimum Wage will rise to \$9.00 per hour effective July 2014, and will be raised again in January 2016 to \$10.00 per hour.

Bloom stated that the Board of Finance discussed the fiscal impacts of an increase in the minimum wage on the Associated Students. Bloom stated that a discussion was had regarding the work paradigm and is interested in the Associated Students exploring a stipend or scholarship model.

Student Affairs Vice President (Victor Arredondo)

Arredondo reported that he will be reviewing candidate statements from the 2013 voters' guide to find common goals for the AS Council. Arredondo is investigating how surplus food from campus dining facilities can be donated or given to students at the end of the day. The AS Events Funding Committee has allocated 25% of their annual budget to programming.

Arredondo is concerned that clubs seeking funding from the AS Events Funding Board are not aware that they can review the deliberative process when the committee decides levels of funding to be distributed for grants. Arredondo noted that the AS Presents Committee is still in need of two members that are appointed by the President and that the resolution for the Arts in

the Quad initiative needs to be amended. Arredondo also noted that appointments to the Diversity Program Funding Committee are still needed. Arredondo noted that the AS has allocated \$11,000 in funding to a community garden that still needs to be built.

Legislative Vice President (Mark Teeter)

Teeter attended the Academic Policies Committee; The Committee discussed the implementation of a mandatory graduation fee of \$58 that all first semester students would be required to pay. Discussion was held regarding the appropriateness of the fee as many students do not complete their degree program. The University Senate will be considering the graduation fee at a future meeting. Teeter would like to set up an HSU Associated Students YouTube channel that would feature recordings of the meeting as well as promotional videos.

Martinez – College of Arts, Humanities and Social Sciences

Martinez reported that she applied for the Diversity and Inclusion Campus Advisory Committee and the AS Executive Committee. Martinez is the Liaison to the MultiCultural Center and will be meeting with Marylyn Paik Nicely, the director of the program. Martinez will be working with Sanchez and May on the Interdisciplinary Research Symposium (IRS).

Sanchez – College of Arts, Humanities and Social Sciences

Sanchez reported that he has been preparing for the Arts, Humanities and Social Science mixer and will be reaching out to faculty in the college.

May – College of Arts, Humanities and Social Sciences

Absent.

Krupp – College of Natural Resources and Sciences

Krupp reported that the Natural Resources and Science Mixer was successful. Krupp is an employee of WRRAP and serves as their Liaison. Krupp noted that she was unable to provide zero waste services at the Fall Harvest Festival because she was not able to access the materials that were locked in the KA building. The HEIF committee is evaluating proposals that students have submitted.

Colbrunn – College of Natural Resources and Sciences

No report.

Holtz – College of Natural Resources and Sciences

Holtz reported that the CCAT Harvest Festival had a good turnout and that CCAT is currently hiring for next year's Co-Directors. Holtz noted that it is important that the appointee to the HEIF committee be available on Friday's from 1:00 – 2:00 p.m.

Mitchell – College of Professional Studies

Absent.

Cortes – College of Professional Studies

Cortes reported that the Professional Studies Mixer was held on October 17, but only 25-30 students were in attendance. Cortes reported that she needed additional support from the other

representatives. Cortes will be meeting with the Women's Resource Center on Tuesday, October 22 and will provide a report at the next meeting.

Quiroz – College of Professional Studies

Quiroz reported that as a group the Professional Studies Representative chose to have the mixer on campus and that the time did not work well for many people. The Social Work Student Association is hosting a Zombie Run on Friday, October 25 from 5:15-7:15 p.m. as a fundraiser for non profit organizations; Tickets are \$5.00-\$7.00.

Dinzes – At Large
Absent.

Colbrunn left the meeting at 4:09 p.m.

External Affairs (Benjamin Cox)

Cox reported that he would like to work with Arredondo on the concerns he had with the AS Events Funding Board. Cox attended the CSSA meeting at CSU East Bay October 11-13. At the CSSA meeting the Association discussed sustainability issues, fossil fuel divestment and food sustainability. Assembly Member Bob Wieckowski (District -20) met with the Board to discuss the proposed Student Bill of Rights. CSSA has voted to support Assembly Bill (AB) 534 and AB 233 and Assembly Joint Resolution (AJR) 11. Each of the bills CSSA is supporting are reforms to student lending practices including enhanced loan counseling, preventing wage garnishment to pay student loans and to allow private student loans to be discharged in bankruptcy. Cox provided the Council with an overview of CSU East Bay and the services of the Associated Students of CSU East Bay.

AS Presents (Kobe Thompson)

Thompson reported that Council still needs to approve a revision to Resolution 2013-14-1 which resolved that AS Presents is to produce monthly Arts on the Quad Events. Thompson reported that AS Presents remaining shows for the Fall semester are Touche Amore, Naomi Klein and Farmhouse Odyssey. Thompson noted that he is still in need of the last two appointments to the AS Presents Committee.

President (Jacob Bloom)

Bloom reported that University Senate received a presentation from Traci Ferdolodge, the Associate Vice President of Facilities Management. Bloom asked Ferdolodge about the status of the Community Garden. Ferdolodge reported that she is still awaiting contact from the students who are in charge of the project. Bloom followed up with the community garden leaders at CCAT who are discussing issues of accessibility for the garden. Bloom asked the following questions to the AS Council: Is it an atmosphere of coercion or inspiration which holds us more accountable? How do we hold ourselves accountable? How do we hold administrators accountable? What is the difference between passive and active transparency? How many typos in the constitution have you found? Can we convert our office hours in to mandatory tabling?

Vice President of Enrollment Management and Student Affairs (Peg Blake)

Dr. Blake reported that on Monday, October 28 from 10:00 a.m. – 12:00 p.m. there will be an

open forum for the campus community to meet with the Presidential Search Committee. Mary Van Cott, the HSU Student Health Center Director, is providing information about the Affordable Care Act to the campus community. Open Enrollment for the affordable care act is now open and coverage begins January 1.

General Manager (Joan Tyson)

Tyson reported that the CSU Compliance Auditors have concluded their on campus work and Tyson is waiting for their preliminary report. The HSU External Audit Committee has requested a student to serve on the committee, Rosie Austin, the student at large on the Board of Finance committee has agreed to serve. The External Audit Committee will select an auditor to serve the campus for the next five years. Tyson provided stipend paperwork to the AS Council and requested that they sign and return it so that it may be processed in the next payroll period. Tyson noted that Bloom, Dinzes and herself are seated on the Foundation Structure Task Force Committee which has been charged with analyzing and evaluating the current foundation and auxiliary organization structure at HSU and identify possible opportunities for near-term improvements to the existing structure, if any.

General Council Discussion

Holtz asked Thompson if he knew the state of the Resolution that Dinzes had presented at the last meeting during the work session. Thompson replied that he is unsure of Dinzes next step. Arredondo told Cortes that he was aware of the amount of time she put into the Professional Studies Mixer and offered to assist her and others in the future. Bloom requested that Thompson and Arredondo send him emails regarding appointments that need to be made to the AS Presents Committee. Bloom also stated that he will make a Facebook event regarding the HSU Presidential Search Open Forum on Monday, October 28. Bloom noted that the Foundation Structure Task Force, which he prefers referring to as the Auxiliary Restructure Taskforce, has been meeting and Dinzes, Bloom and Tyson have been attending. Bloom stated that he is unsure what the outcome of the taskforce will be, but the auxiliary's could be consolidated into one auxiliary. Bloom stated that the Auxiliary Restructure Taskforce meetings are happening behind closed doors. Bloom asked about the differences between HSU and CSU East Bay, a commuter campus. Cox stated that there were still people on the campus on the weekend. Arredondo stated that the BART train system is near the campus and a shuttle connects the campus to the train station and that many students use transit. Arredondo requested that Christensen send Bloom all of the applications for the AS Presents Committee. Holtz informed Bloom that she has had difficulty trying to contact him. Sanchez stated that CSU Stanislaus is also a commuter and when visiting the campus in September it made him appreciate the community that HSU has more.

MOTION: BLOOM/ARREDONDO move to recess from 4:35 – 4:40 p.m. APPROVED
(4) OPPOSED

The Chair voted in favor of the motion.

Old Business

A. Resolution 2013-14-5: Resolution for Semesterly Parliamentary Procedure Trainings and

Leadership Conferences – Postponed Action Item

The A.S. Council will consider approval of a resolution that resolves that the Associated Students host at least one leadership conference and parliamentary procedure workshop each semester.

Benjamin Cox, the author of the resolution, stated that he has previously provided an amendment to the resolution, but would like the AS Council to refer the resolution to the AS Executive Committee.

Teeter opened the floor to Public Comment.

Forust Ercole, a student at large, commented that the resolution “was good stuff.”

There was no further Public Comment.

MOTION: BLOOM/KRUPP move to refer to the AS Executive Committee (3) APPROVED
(2) NAY
(3) ABSTENTIONS

Martinez stated that she did not find it necessary to refer the resolution and that Tay Triggs, the Associate Dean of Student Engagement and Leadership, is already instituting similar trainings. Cox stated that he is aware of the trainings that Triggs is creating and that the amendments to the resolution would address the trainings that Triggs is coordinating but would make the training mandatory for AS Council members. Arredondo stated that the Associated Students had already received leadership training during the Fall Orientation and received parliamentary procedure training and some of the training may be repetitive.

- B. Resolution 2013-14-8: Resolution in Recognition of Veterans as a Cultural Community on Campus and in Support of Efforts to Raise Awareness of Veteran Issues – Action Item
The A.S. Council will consider approval of a resolution that resolves that the Associated Students support efforts to recognize Veterans, Service members and military families as a cultural community on campus.

Victor Arredondo yielded his time to Kim Hall, HSU Veterans Transition Coordinator. Hall stated that she has worked for the Veterans Transition program at HSU for 20 years and that it is important step to acknowledge that veterans are an underrepresented minority group on campus. Hall stated that Veterans come to HSU with different experiences and skill sets that other students and the job of the Veteran’s office is to accommodate their transition to the university. Hall also noted that Veterans only receive 36 months of GI Bill benefits and have to carry a heavier load. The Veterans Administration provides information about career options but provides very little help with transitioning. The Student Veterans Association is hosting a 5k/10k run on November 9. Arredondo stated that he drafted the resolution to support veterans, dependents of veterans, active duty members and reservists. Arredondo noted that the AS Council has passed similar resolutions in the past but the current version is more inclusive and draws on the cultural aspects of being a veteran.

There was no Public Comment.

MOTION: BLOOM/KRUPP move to approve Resolution 2013-14-8: Resolution in Recognition of Veterans as a Cultural Community on Campus and in Support of Efforts to Raise Awareness of Veteran Issues
 APPROVED
 AS AMMENDED

Bloom asked for more about the benefits outlined in paragraph seven. Arredondo explained that there is only a 36 month time frame to use GI Bill funds and recently break pay has been terminated. Bloom yielded to Juan Cervantes, a student at large, Cervantes asked if students are no longer eligible for financial aid after the expiration of GI benefits. Arredondo stated that Veterans are eligible for financial aid, but also have additional costs associated with leaving the service.

MOTION: ARREDONDO/BLOOM move to amend Resolution 2013-14-8 by amending the seventh paragraph by adding *and 1607* after *1606*.
 APPROVED

Arredondo noted that Chapter 1607 also defines GI Bill benefits.

C. Resolution 2013-14-9: Resolution for reimbursing travelers on Associated Students Business – Action Item
 The A.S. Council will consider approval of a resolution that resolves that any Associated Students member who operates a private vehicle for travel on AS business be reimbursed at a rate of 56.5 cents per mile and that Benjamin Cox be reimbursed \$337.87 for travel from Humboldt State University to CSU East Bay for travel.

MOTION: HOLTZ/ARREDONDO move to postpone indefinitely Resolution 2013-14-9: Resolution for Reimbursing Travelers on Associated Students Business
 (4) APPROVED
 (3) NAY
 (1) ABSTAIN

Holtz stated that she moved to postpone the resolution indefinitely because the costs associated with reimbursing a student by the mile would be more expensive than if a rental car had been used. Cox stated that it may appear that he is seeking to profit from the resolution, but that he would like to be reimbursed for the costs associated with using his own car including insurance and the wear and tear on the car from driving it and that the CSU Chancellor's office has set a mileage reimbursement of 56.5 cents per mile. Krupp stated that it was not necessary for Cox to use his own car. Holtz stated that the amount of 56.5 cents per mile sounds high. Thompson stated that it was Cox's own choice to use his car. Arredondo stated that he is in favor of the motion and that funds had been allocated to the program based on gas reimbursement and that no single member should be above the reimbursement policy. Bloom stated that he would like the Council to consider the resolution although he is not necessarily in favor of the motion. Arredondo yielded to Cervantes, a student at large, who stated that students have a certain amount of due diligence to explore the most cost effective ways to travel and that he would like to see AS fee money spent wisely. Tyson stated that she reviewed travel options with Cox prior

to departure and let him know he would be reimbursed for purchased gasoline based on receipts. Tyson also provided Bloom with the information that showed the difference in travel costs. Bloom stated that Cox approached him about the reimbursement and that he was not aware of the differences in costs until after Cox had left and stated that there was a lack of transparency. Arredondo stated that it was not a lack of transparency but a lack of communication. Arredondo stated that if Cox had used a rental car and purchased gas that total cost would have been \$255 and that the duty of the AS External Affairs representative is to understand the allocations provided to his program. Cox stated that he will author another resolution if this one is not approved as travel paper work had not been completed five days prior to departure. Bloom stated that there was a lack of communication among many.

MOTION: ARREDONDO/MARTINEZ move to call the question

APPROVED

General Council Work Session

Cox left the meeting at 5:49 p.m.

- B. SAVE THE DATE: AS Spring Training – February 1, 2014 – Discussion Item (Joan Tyson)

Tyson reminded the Council of the AS Spring Training on February 1, 2014 and stated that the date was included in the election materials that the candidates received in April. Tyson stated that items typically discussed at the retreat include an evaluation of the experience to date, the budget process and the AS General Elections. A guest speaker to present on a leadership topic has also been invited, last year that was Tay Triggs. Tyson noted that in the past the event has been held at the Humboldt Bay Aquatic Center but we could also meet on campus or wherever the group decides. Holtz stated that this retreat is important because there was not an opportunity for a fall retreat. Bloom questioned Tyson if this was how the retreat had been planned in the past. Tyson replied that this is the generally the way it is done and did not want to commit funds for this training if the Council could not commit. Tyson stated she was not trying to overstep her role but was trying to help with the facilitation of this event. Dr. Blake stated concern about the tone of the conversations in the meeting and was concerned about the well-being of the AS staff. Blake stated that the AS Staff should not be harassed and is not trying to “pull anything over” on anybody. Bloom stated that discussing Blake’s concern was illegal as it was not placed on the agenda. Blake stated that she was addressing an issue that arose in the discussion. Martinez stated that the AS Council is a team of students and staff and is not comfortable with the current dynamic and that the mission of bringing positive social change is not being reflected. Thompson agreed with Martinez. Holtz suggested that the AS Council hold a retreat within the next month. Bloom stated that the AS Council is violating their own code as they are to have a retreat each semester.

Announcements

The Sociology Club will be showing *The Bro Code* on Thursday, October 24 at 6:30 p.m.

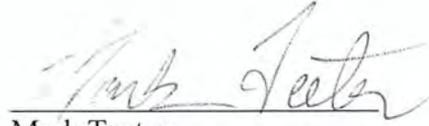
Adjournment

Teeter adjourned the meeting without objection at 6:00 p.m.

Recorded by:

Rob Christensen
AS Council Assistant

Approved by:

A handwritten signature in cursive script, appearing to read "Mark Teeter", is written over a horizontal line.

Mark Teeter
Legislative Vice President

Associated Students Board of Finance
Humboldt State University
Monday, October 28, 2013
Nelson Hall East, 120
Minutes #3

Call to Order

Forust Ercole, Administrative Vice President, called the Board of Finance meeting to order at 3:02 p.m. on Monday, October 28, 2013 in the Nelson Hall East 120.

Roll Call

Members Present: Forust Ercole, Jacob Bloom, Jerry Dinzes, Rosie Austin

Members Austin: Ana Cortes (excused)

Advisor Present: Joan Tyson

Approval of the Agenda

MOTION: DINZES/BLOOM move to approve Agenda #3 dated October 28, 2013 APPROVED

Chair's Report

Ercole introduced himself to the Board of Finance. Ercole was recently appointed as the Administrative Vice President and looks forward to working with the Board of Finance on preparing the 2014-15 AS Budget.

Public Comments

There was not public comment.

Approval of the Minutes

MOTION: AUSTIN/DINZES move to approve the Board of Finance Minutes #2 dated October 28, 2013
APPROVED
AS AMENDED

MOTION: BLOOM/DINZES move to amend Board of Finance Minutes #2 by inserting into Old Business Item B in the third paragraph after the eighth sentence *Bloom stated he has heard expressed concern for a freshman and administrator pledge* APPROVED

MOTION: BLOOM/DINZES move to amend Board of Finance Minutes #2 by inserting into Old Business Item C in the first paragraph after the eighth sentence *Bloom also suggested the possibility of a scholarship method of payment* APPROVED

Old Business

A. California Minimum Wage Increase Impact on Associated Students – Continued
Discussion Item

The California Minimum Wage will rise to \$9.00 per hour effective July 2014, and will be raised again in January 2016 to \$10.00 per hour.

Tyson provided a spreadsheet that outlined the costs associated with the minimum wage increase using current assumptions on the cost and number of employees. Ercole asked the Board for their opinions on how the minimum wage increase should be addressed. Ercole suggested that the increase could be covered through both cuts and a modest fee increase. Bloom suggested that the Board explore the option of providing scholarships instead of hourly wages. Dinzes stated that AS funds an assortment of programs and suggested that a fee increase may also allow for an expansion in programming. Austin concurred with Dinzes. Dinzes warned that student's perceptions might be effected because of the amount of increases that students have faced over the last couple of years. Bloom stated that he would like to see a series of reforms on the AS ballot and is interested in pursuing an initiative that the Associated Students of CSU Chico has that allows students to vote on additional funding for programs and clubs. Ercole asked what was the Student Life line-item in the budget was for. Tyson responded that that was mainly for Election support and some PC computer support via Student Affairs IT. Bloom asked if other CSU Associated Students organizations use a stipend or scholarship model and what were the amount of student employees by comparison. Tyson stated that the different CSU Associated Students programs all operate in different ways and the number of employees varies on the size of their program and university. Tyson also noted that there is a difference between hourly wages and a scholarship. Wages are paid in exchange for the effort produced on an hourly basis. Ercole questioned if classes related to the Campus Center for Appropriate Technology would allow students to volunteer rather than work. CCAT classes no longer get course credit. Tyson stated that the AS Council receives a stipend because they are elected officials on a board of directors, rather than an hourly employee. Dinzes suggested that the Associated Students ask the University Center to allocate funding for Sports Clubs instead of the Associated Students and if the Board were interested in pursuing that they would need to begin working with the University Center. Dinzes would like the University Center to begin investing in more programming. Ercole asked about the amount of funding associated with AS Presents and noted concern regarding the Arts in the Quad Events. Members of the Board of Finance discussed the amount of subsidy received by AS Presents and the gate revenue. Discussion was also held on the wages payable to the AS Presents Representative and consideration of making the position volunteer. Dinzes stated that he is in support of music opportunities for students, but that CenterArts may be using AS Presents to take pressure off of their own programming. Bloom asked about AS Presents participation in the SLAM Festival. Tyson stated that AS Presents assisted the SLAM Festival committee in booking entertainment. Bloom asked about Lumberjack days. Tyson stated that Lumberjack Days ended in 1990 primarily due to alcohol policies changing on the campus. Bloom asked if Associated Students had the opportunity to do fundraising. Tyson suggested that Bloom meet with HSU Vice President for Advancement Craig Wruck about opportunities for fundraising that target past AS student leaders. Bloom yielded to Cervantes, a student at large; Cervantes asked if the Associated Students could sell merchandise. Dinzes stated that state law requires that the University give permission for the use of the University's logo.

B. Review of 2012-13 AS Program Budget Requests – Discussion Item

At the Board of Finance Meeting on October 14, 2013 the Board of Finance asked for copies of the 2012-13 AS Program Budget Requests to review. Members of the Board of Finance may share information they have researched about programs.

Dinzes stated that he has started to look at the documents that were provided to the Board. Dinzes yield to Benjamin Cox; Cox stated that he has evaluated the AS External Affairs Budget for opportunities to reduce costs. Cox stated that External Affairs may not be in need of a hard-line phone and could cut costs in the communications line item. Cox will be reviewing costs related to the Supplies and Services and the Additional Activities line items. Cox stated that CSSA will also need to justify why they collect approximately \$5,000 per year in dues from the Associated Students. Cox requested the ability to view expenditures of External Affairs for the prior year. Tyson offered to provide the information. Dinzes stated that he would like to explore an additional position within External Affairs that could focus on academic affairs. Tyson asked if there was any information that she could prepare for the Board for the next meeting. Bloom asked for information about implementing scholarship rather than hourly wages. Tyson suggested that if the Board was to consider making a large change to the budget they may consider calling in the budget directors of the individual programs to seek input. Dinzes stated that he was in favor of having a public meeting to give opportunity for the public to provide input on the potential impact. The Board discussed the stipend amount for the Council and why the AS Presents and External Affairs representative receive stipends for Council service. Tyson stated that the AS Council updated the AS Constitution and governing codes after passage of AB 1231 which amended the corporation law. Changes from AB 1231 amended the AS Presents and AS External Affairs Representatives into student advisors of the Council. Ercole yielded to Cervantes, Cervantes stated that if the stipends were removed from the student advisor positions, it would be logical to remove them from all Council positions. Bloom stated that some AS Presidents in the CSU system receive payment of over \$20,000. Cox stated that some community colleges provide stipends based on the number of meetings attended. There was discussion on the possibility of AS Presents raising the price of tickets. It was determined that a meeting with the AS Presents advisor will be set for some members of the AS Board of Finance to attend.

Ercole called a break from 4:27 to 4:30 p.m.

C. TIME CERTAIN 4:30 P.M. Graduation Pledge Alliance (GPA) Discussion Regarding GPA Program and Future Activity – Discussion Item

Ercole provided for introductions. Joy Soll, advisor of the GPA; Alexis Galvan, GPA Coordinator and Tall Chief Comet, the Campus Sustainability Coordinator were in attendance. Dinzes stated that at the last meeting the Board of Finance discussed GPA but wanted to learn more about what they did and who they were. Soll stated that the GPA was an initiative that started at HSU in 1987 and has spread to over 200 universities worldwide. The GPA is a pledge to oneself that individual students pledge that they will take into account the social and environmental consequences of any job they consider and will try to improve those aspects of any organizations for which they work. Soll stated that she has been the advisor for just over a year and she meet with the coordinators once a week and that the program is student led. Two years ago a marketing class did an analysis of the program and the synopsis of the analysis was that although 90% of graduates take the pledge very few currently enrolled students are educated about it. Soll stated that the current GPA Co-Director's will play the primary role in hiring the next group and that there is a current opening for a GPA Co-Director for the Spring 2014 term. Ercole asked if there are opportunities for students who graduate in fall semester to learn about the pledge. Soll replied that 25 students took the pledge at the fall 2012 graduation event and that many students who complete their degree in fall often walk the spring prior. Bloom yielded to Cox who asked Soll to describe the retreat that the GPA goes on. Soll stated that since serving as advisor the organization has not taken a retreat, but that the funds

were used at the end of the year to have a working lunch and that funding for additional supplies and services may be more appropriate. Bloom asked what the advantages of having the program funded by AS, rather than a different funding source is. Soll stated that the Associated Students created the program and a resolution for support of the concept was authored in 1987. Tyson stated that the program has continuously been housed under Associated Students. Soll stated that the program is not only valuable to the school, but also to students and that it would send a big message if it were not funded by the AS. Comet added that the program is primarily for students and it makes sense that it is funded through the AS. Comet also stated that he couldn't forecast if it would be picked up by another department. Comet also stated that his office is developing a relationship with GPA so that they may assist them. Bloom asked if the program would be interested in developing a Freshman Pledge and an Administrator Pledge. Galvan stated that she is interested in educating students about the pledge at the Humboldt Orientation Program. Bloom yielded to Cervantes, Cervantes asked for a review of the GPA budget. Soll stated that there is \$2,000 in hourly wages available to two students, \$950 in funding for supplies and services and \$200 in funding for a retreat. Cervantes asked if there are duties or expectations for the employees. Soll stated that she would be willing to work on outcomes for the employees. Galvan stated that she is interested in implementing the marketing plan for the pledge. Bloom asked if there was anything the Associated Students could do to assist the program. Soll stated that she would be willing to discuss that further once she has a better idea. Comet stated that he working Soll to incorporate the pledge into the general education curriculum or a first year experience program. Ercole yielded to Cox, Cox stated that the he is interested in AS Programs becoming self-sustaining and suggested that the program consider selling the pins.

Announcements

Christensen reminded the Board that the next meeting is on Wednesday, November 6 at 3:00 p.m.

Adjournment

Ercole adjourned the meeting at 5:00 p.m. without objection.

Recorded by:

Rob Christensen
A.S. Council Assistant

Approved by:


Forust Ercole
Administrative Vice President



RESOLUTION No. 2013-14-10

AUTHORED BY: *Jerry Dinzes, At Large Representative

SIGNED BY: *Jerry Dinzes, At Large Representative
*Nicholas Colbrunn, Natural Resources and Sciences Representative

REFERRED TO: AS COUNCIL
ACTION SCHEDULED: November 4, 2013

SUBJECT: Recognition Furthering Support an Direction for Arts in the Quad Programming

1. **WHEREAS,** At Humboldt State University, the student body is fortunate to have a surplus of diverse, talented, and beautiful students; and,
2. **WHEREAS,** The Associated Students' (AS) Bylaws establish the mission of *AS Presents*¹ to “[m]aintain strong student involvement, voice, and decision-making in AS programming activities and events,” an endeavor that we must proactively pursue; and,
3. **WHEREAS,** The *Arts in the Quad* program is in harmony with *AS Presents* mission to “[c]reate a comprehensive, diverse variety of events and programs for all students including concerts, special events, films, lectures, recreation & trips, comedy, [and] dances,” and to the mission to build “community spirit by planning and cosponsoring events that take place on the HSU campus;” and,
4. **WHEREAS,** The 2013-14 budget allocates \$92,245 to *AS Presents*, or 11.4% of the student fee money collected by A.S.; and,
5. **WHEREAS,** *AS Presents* is charged with creating “partnerships with campus clubs and organizations representing all aspects of student life;”
6. **WHEREAS,** Developing aspects of the *Arts in the Quad* program to include skilled student artists, musicians, dancers, cinematographers, or otherwise talented individuals, provides these students with professional opportunities and is an efficient “use of AS funds and resources”; therefore be it
8. **RESOLVED,** by the Associated Students Council that the Arts in the Quad events be initiated by *AS Presents* no less than three times per semester from now through the Fall Semester 2014, at which time the Associated Students Council should consider re-authorizing or amending this resolution; and be it further
9. **RESOLVED,** that *AS Presents* shall prioritize the funding of affordable and quality student based art events, and expend these monies on items such as food, canvases, staff to assist with events, and other materials as deemed necessary by the *Arts in the Quad* program; and be it finally
10. **RESOLVED,** that this resolution shall supersede A.S. resolution 2013-14-1.

1. Associated Students Administrative Code, Section

6. http://humboldt.edu/associatedstudents/images/uploads/forms/AS_ADMIN_CODE-2013-14.pdf

*Original signatures are on file in the Associated Students Office