

ASSOCIATED STUDENTS BOARD OF DIRECTORS

Humboldt State University
Meeting on Monday, October 15, 2018
University Center Banquet Room

3:00 pm

Agenda #7

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda #7 dated October 15, 2018 – **Action Item**
- IV. Approval of Minutes– **Tabled Action Items**
 - a. August 20, 2018
 - b. August 27, 2018
 - c. September 14, 2018
 - d. September 17, 2018
 - e. October 1, 2018

- V. Chair's Report

- VI. Public Comments

As per the Gloria Romero Open Meeting Act of 2000 authorized by Section 89306. Every A. S. Board of Directors agenda for regular meetings shall provide an opportunity for members of the public to directly address the A.S. Board of Directors on any item affecting higher education at the campus or statewide level. Provided that no action shall be taken on any item not appearing on the agenda. However, the Board of Directors may briefly respond to statements made or questions posed by a person exercising their public testimony rights, may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. The A.S. Board of Directors may also provide a reference to resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or request that a matter of business be placed on a future agenda.

Persons recognized by the Chair should first identify themselves by name. Time limits will be established by the Chair depending on the number of people wishing to speak and the length of the Agenda. The maximum amount of time per speaker shall not exceed 10 minutes. Public comments regarding items on the agenda will be taken prior to each agenda item.

- VII. Presentations

- a. Title IX – Marcus Winder, Title IX Coordinator

A presentation on Title IX of the Education Amendments of 1972. Title IX and certain other federal and state laws, prohibit discrimination on the basis of gender or sexual orientation in employment, as well as in all education programs and activities operated by the University (both on and off campus). The protection against discrimination on the basis of gender or sexual orientation includes sexual harassment, sexual misconduct, and gender based dating and domestic violence and stalking.

VII. Appointments to the Board of Directors and Committees –**Action Items**

- a. A.S. President
 - i. Social Justice & Equity Officer – Stephanie Cierra Rodas
 - ii. College of Professional Studies Representative – Maria Sanchez
 - iii. Humboldt Energy Independence Fund (HEIF) Committee – Roger Hess
 - iv. A.S. Lobby Corps – Tania Cubas
 - v. Instructionally Related Activities (IRA) Committee – Nick Fassl
- b. A.S. Student Affairs Vice President
 - i. A.S. Lobby Corps – Josefina Barrantes
- c. A.S. Administrative Vice President
 - i. University Resources and Planning Committee – Alexis Brown
- d. A.S. Legislative Vice President
 - i. A.S. Lobby Corps – Lisa Borrallo

VIII. Old Business

- a. Resolution 2018-19-03 An Act for Minors and Recently Declared Students to Qualify to be a College Representative – **Tabled and Amended Action Item**
The Board will discuss and take action on a resolution changing the Elections Code to allow minors and recently declared majors to run for College Representative positions.

IX. New Business

- a. Brainstorm Questions for the Dean of Professional Studies – Discussion Item *The Dean Manohar Singh of the College of Professional Studies will be giving a special presentation to the A.S. Board of Directors on October 29 regarding the College of Professional Studies. Dean Singh would like the Board to provide questions for him to base his presentation off of.*
- b. Trauma Informed System Leadership Cohort Members – **Action Item**
Dr. Cheryl Johnson, Executive Director for the Office of Diversity, Equity and Inclusion, is coordinating a Trauma Informed System (TIS) Training called the Leadership Cohort. She is looking for three A.S. Board members to be part of this cohort at the beginning of spring term. Board members who are interested will nominate themselves and the Board will vote on the three members who will be recommended to the TIS Leadership Cohort.
- c. HSU Presidential Search Advisory Committee – Information Item
The California State University Board of Trustees have initiated the steps to conduct a search to find a successor to President Lisa Rossbacher. The CSU Board of Trustees' policy for the selection of presidents specifies that one student serve on the search advisory committee. The Associated Students President is charged with identifying a student member and informing the CSU Chancellor of the student representative chosen. President Sandoval will present how the

decision will be made.

- d. Honoring Applicants of the Dissolved A.S. Community Service/Campus Scholarship – Information Item
The 2017-18 A.S. Board of Directors resolved to dissolve the A.S. Community Service/Campus Scholarship fund and allocate those funds to 18-19 student programs. Though the fund was dissolved, 28 students did apply to receive small scholarships from this fund for 2018-19 school year.

X. Official Reports

10 minute limit each speaker, additional time at discretion of Chair

- a. President
- b. Administrative Vice President
 - i. Board of Finance Meeting
- c. Legislative Vice President
- d. Student Affairs Vice President
- e. Environmental Sustainability Officer
- f. External Affairs Representative
- g. ASPresents Representative
- h. Public Relations Officer
- i. Student-at-Large Representatives
- j. Graduate Representative
- k. College of Natural Resources & Sciences Representatives
- l. College of Arts, Humanities & Social Sciences Representatives
- m. College of Professional Studies Representative
- n. Advisor
- o. Executive Director

XI. General Discussion

At this time the Board of Directors membership may follow-up with questions regarding reports.

XII. General Session

- a. Program Visits
 - i. Learning Center
 - ii. Children's Center

XIII. Announcements

XIV. Adjournment

This event is wheelchair accessible. Persons who wish to request disability-related accommodations, including sign-language interpreters, should contact Casey Park, A.S. Board Coordinator, at cgp135@humboldt.edu or call (707) 826-4221. Some accommodations may take up to several weeks to arrange.

Stephanie Cierra Rodas

1895 H. Street
Arcata, CA
(323) 354-5834
cierrasteph17@gmail.com

2018-2019

Hello,

I am very interested in being apart of Humboldt State's student government. My EOP advisor has been informing me about it since my first year here, and now that I have spent a little more time in Arcata and at HSU, I am ready to take this first step in the process. Decisions are being made that affect me as a student, and I would like to contribute to this and let my voice be heard as a member of this student body.

I was apart of ASB in high school as well, so I do have experience in a smaller range. I have also been working that far back, and would be comfortable with the responsibilities that come with this position. I would hope you take me into consideration for this, and will wait for your response.

Thank You,

Stephanie Cierra

Hello I'm Stephanie Cierra

(323) 354-5834

cierrasteph17@gmail.com

Skills

Bilingual (Spanish and English), Communication, Customer Service, Computer Services

Experience

September 2015 - June 2017

Carl's Jr., 3215 N. Broadway - Crew Member

- Cleaning
- Taking orders for customers
- Multi-Tasking

June 2017 - August 2017

Forever 21 Corporations/Headquarters, 3880 N. Mission Rd.- Intern

- Computer Work
- Arranging Powerpoints
- Running Errands
- Organizing

Community Thrift Store-- 19720 E. Arrow Highway (626) 331- 5122 .- Cashier

- Customer service with elderly (mainly)
- Bagging clothes
- Cleaning

Education

First Year

Humboldt State University, Humboldt County

Completed my first year

Maria C. Sanchez

1935 H. St. Arcata, CA 95521

Cell: (310)-283-8904

mcs788@humboldt.edu

October 10, 2018

Associated Students
Humboldt State University
University Center, 1 Harpst Street
Arcata, CA 95521
(707)-826-4221
hsuas@humboldt.edu

RE: College of Professional Studies Representative

To whom it may concern,

As a student at Humboldt State, I was intrigued to see this posting for an open position within the Board of Directors for Associated Students.

Please take a look at my attached resume for a detailed look at my skills and experience. Here is a snapshot of what I have to offer:

I am a third-year Social Work student who has worked in a department that requires being attentive to others needs and to make sure as social work students we provide the proper guidance for students to strive. I am passionate about being open-minded to new ideas and offering assistance at any moments notice. I genuinely understand the need to have someone that holds strong value in helping others without hesitation. I bring this up because, with my better understanding of the campus community, I would be able to help others where they may feel comfortable to speak to me with any questions in mind and being an advocate for those that strive to make their voice heard. I am bilingual in English and Spanish. This would be important attribute added to the AS board in order to meet everyone's needs and not allow anyone to feel limited. I would be able to be that extra helping hand in creating a better community both on and off campus.

I would be happy to provide in greater detail about my skills and experience during an interview. Please call me at your earliest convenience. I look forward to hearing from you.

Thank you for your time.

Sincerely,
Maria C. Sanchez

Maria C. Sanchez

1935 H. St
Arcata, CA 95521
(310) 283-8904
mcs788@humboldt.edu

EXPERIENCE

Kinesiology & Athletics Department, Humboldt State University — *Student Assistant*

August 2016- May 2018

Assistant for the main office where I received phone calls, assisting with errands, made deposits for games, filed paperwork and updated any changes to game calendars

Fair Oaks Manor, Los Angeles — *Intern*

May 2018- August 2018

Fair Oaks Manor is a residential board and care facility to serve mentally challenged adults. I worked one on one with clients who were assigned to my caseload. I reached out to resources that well suited their needs and worked with the department of mental health to receive proper care for my clients.

Latinx Center for Academic Excellence, Humboldt State University — *Community Building Liasion*

May 2018 - Present

Be able to recognize opportunities for collaboration and leadership development. Bridge LCAE with student, faculty, and staff

EDUCATION

Humboldt State University, Arcata — *B.A in Social Work*

August 2016- Present

GPA: 3.63

REFERENCES

Arlene Wynn — *Administrative Support Coordinator*

(707)-496-5445

Ted Bonzin — *Administrator/Licensed Clinical Social Worker*

(818)-846-4469

Fernando Paz — *LCAE Coordinator*

(707)-826-4590

SKILLS

Bilingual

Ability to Work Under Pressure

Time Management

Adaptability

AWARDS

Tzu Chi Scholarship: Awarded scholarship for the past three years for having a 3.50+ GPA, committed to volunteering and financial need

Dean's List: Received the Dean's List for having a GPA 3.50+ the past three years

EOP Honor's List: Received for having a 3.00+ GPA the past three years

LANGUAGES

English

Spanish

To whom it may concern:

Hi, my name is Aaron Friedley, I'm currently a Junior at Humboldt State University working on getting my BS in Accounting, after which I plan on getting my MBA, and then taking the CPA exam as well as the CMA exam. Currently I have a 3.32 GPA, but that's on the rise. I plan on graduating with a GPA above 3.5. This semester I'm taking BA 450 (Intermediate Financial Accounting), BA 482 (School of Business Internship), BA 360 (Finance), and HED 400. This is also my third year being at Humboldt State, on top of being born and raised locally. I am ready to get more involved with the school after being here for a few years, which is why I'm now applying for the College of Professional Studies Student Representative position that is currently vacant. I think I would be a great fit for the role because of my past experiences in student government, as well as my abilities and skills that I've gained through my time here at Humboldt State University.

A Student Representative is someone who needs to be the one one that listens to their peers, and then takes that information and communicates the needs of the students in order to improve the experiences of the students. My peers need a voice that is willing to stand up for them and say what they need, and I am that voice. As the owner of a small business, I've had to negotiate with larger companies in order to get my customers what they need, so I know I have the confidence necessary to voice the concerns of the students. As a high schooler, I was involved with student government for all four years of high school, so I'm very familiar with school politics. Between just these two experiences I have a wealth of skills such as planning, budgeting, meeting deadlines, and negotiating just to name a few. Coupled with other jobs I've worked that taught me customer service skills, a hard work ethic, dedication, the value of a positive attitude, and so on, I feel confident that I can successfully take on any challenge that is put in front of me as the Student Representative for the College of Professional Studies.

Thank you for taking the time to read this, and I encourage you to take a look at my resume as well, if you have any additional questions please feel free to call me at (707) 599-8742 or email me at adf333@humboldt.edu. I can't wait to hear back from you! I will be on campus next week, and if I haven't heard back from you by Friday, August 31, I will come in to the Associated Students office to follow up.

Respectfully yours,

Aaron Friedley

PO Box 2060 McKinleyville, CA - (707) 599-8742 - adf333@humboldt.edu

Aaron D. Friedley

Objective

- To obtain the role of College of Professional Studies Student Representative.
-

Skills

- Hardworking
 - Responsible
 - Dedicated
 - Good communication
 - Problem solver
 - Team player
 - Critical thinking
 - Honesty
 - Microsoft Office, Drive
 - Receptive to criticism
 - Confidence
 - Emotional intelligence
-

Experience

- | | | |
|---|---|--------------|
| March 2017 - Present | Self Employed | Trinidad, CA |
| <ul style="list-style-type: none">• Contact customers | <ul style="list-style-type: none">• Critical thinking skills | |
| <ul style="list-style-type: none">• Take orders, receive payment | <ul style="list-style-type: none">• Ability to assess situations | |
| <ul style="list-style-type: none">• Purchasing and shipping decisions | <ul style="list-style-type: none">• Driving delivery trucks | |
| <ul style="list-style-type: none">• Inventory management | <ul style="list-style-type: none">• 5th wheel trailer driving | |
| <ul style="list-style-type: none">• Product development | <ul style="list-style-type: none">• Developing a mindset required to run a business | |
| Summer 2016 - 2017 | Deckhand | Eureka, CA |
| <ul style="list-style-type: none">• Baiting hooks | <ul style="list-style-type: none">• Checking lines | |
| <ul style="list-style-type: none">• Tending to customers | <ul style="list-style-type: none">• Gear maintenance | |
| <ul style="list-style-type: none">• Boat maintenance | <ul style="list-style-type: none">• Cleaning fish | |
| <ul style="list-style-type: none">• Customer satisfaction | <ul style="list-style-type: none">• High attention to detail | |
| 2013 - 2017 | Seasonal Help | Eureka, CA |

Marisol Angeles
(925)948-6729 | Ma2786@humboldt.edu | 335 Laurel Drive #35B, Arcata, CA 95521

May 8, 2018

Dear Associated Students:

My name is Marisol Angeles. I am a second-year student here at Humboldt State. I am a Liberal Studies Elementary Education major within the majors in the College of Professional Studies. I am also an EOP student. My colleague Dana who is Associated Students Vice President of Student Affairs recommended that I would apply to be a College of Professional Studies Representative. I would be a great candidate amongst everyone else who is applying to this position because of my personal experiences and qualifications. I would fit in at AS because I want to make it possible for incoming first year students, transfer, and continuing HSU students to be successful when they attend HSU and be able to have their voices be heard since HSU advocates social advocacy.

At HSU I have organized and connected with other departments at HSU when it comes to Admissions as an HOP Ambassador/ Tour Guide, EOP Summer Bridge Mentor, Student Affairs Advisory Committee, and a DACA resources intern for the Academic Career Advising Center because I am aware with the obstacles that DACA recipients and the Undocumented face daily and I find resources available for DACA recipients and Dreamers when it comes to scholarships, applying to graduate and professional school, jobs, etc. since we have students at HSU who are DACA recipients. I look forward to collaborating with Scholars without Borders here at HSU to help vulnerable communities around campus.

Not only have I been a voice for DACA recipients and Dreamers but also first year students who I orientate during Summer Orientation within Humboldt Orientation Program helping them transition from High School to College readiness. For me being in contact with my first-year students and friends within the same major as me or in different majors has made me be able to hear other students concerns when it comes to the housing crisis, not enough parking spaces, the budget cuts and set backs for some courses, tuition rising #FreeTheCSU, finding ways to battle student hunger, safety on and off campus and more.

If I am appointed as College of Professional Studies Representative, I would like to discuss some of these issues. I would coordinate with the other CPS Representative and Dean of CPS Monahar Singh along with Denise Van De Bos who is the CPS Director of Project Development to get students involved on issues that are important to them that to assure students their education is not jeopardized with the budget cuts that are happening or have students in the College of Professional Studies to come to a Mixer and meet the Dean of CPS and the CPS representatives on AS who are fighting for their voices to be heard not just at the AS meetings that are held on Mondays but also represent the HSU students from CPS at the California State Student Association.

The College of Professional Studies is committed to providing interdisciplinary liberal arts education and preparation for the profession, so our graduates can positively contribute to

the human condition, be outstanding leaders in their profession and community, and share a powerful commitment to social, economic, and environmental justice. I will ensure I see through with the CPS mission statement as your College of Professional Studies Representative. Which makes HSU unique in its values along with the redwood trees that meets the Pacific Ocean which makes students from SoCal, the Bay Area, and of all regions pick and accept admissions to HSU because of the commitment towards the students and hands-on learning that helps students be equipped with the skills and knowledge necessary to succeed in college, the workforce and in life.

I just hope with the amount of work I can create change to support our students since we see in today's generation in recent events and movements that students have a voice and the power to create change. I want to create change and make HSU better for students giving them the quality education they deserve. I would be willing to attend and conduct meetings/forums for and with students within the majors of College of Professional Studies at club meetings, in their classrooms, etc. take notes and report back to AS.

I always loved helping people especially students since it is a career path for me as a future educator. That is why this position is so important to me. I look forward hearing from you. Please feel free to contact me with regards to the position over the Summer. I look forward to an interview if I am a qualified candidate as College of Professional Studies Representative.

Sincerely, Marisol Angeles

Marisol Angeles

335 Laurel Drive #35B • Arcata, CA • 95521

CELL (925)948-6729 EMAIL Ma2786@humboldt.edu

EDUCATION Graduated from Antioch High School on June 3, 2016 with a GPA of 3.8.
Humboldt State University| Major: Liberal Studies Elementary Education with
an emphasis in Child Development | GPA:3.64| 2016-2020

SKILLS

- Fluent in English and Spanish
- Willingness to learn
- Strong commitment to teamwork
- Self-starter and positive attitude
- Good Communication Skills

Work Experience:

Recreation Leader I for the City of Antioch in the Recreation Department
“Adventures in Fun and Fitness from July 12, 2016 to August 11, 2016.
July 17, 2017 to August 3, 2017.

- Managed and oversaw child's activity in absence of parents
- Prepared Healthy and Nutritious Snacks
- Designed creative games to keep child engaged and active
- Worked at two community parks

Student Outreach Assistant at the Educational Opportunity Program/ Student
Support Services at the Hadley House 56 and supervised by Tania Marin on
Thursdays and Liz Silver on Tuesdays from 4:30 pm to 7. As of January 31,
2017, to April 27, 2017.

- Calling potential and admitted EOP candidates informing them about important deadlines and information they should be checking and send documents to the school that is on their Myhumboldt student portal that is on their To-Do List.
- Looked at important student information and wrote down important notes in the computer program if they have filed FAFSA or documents that Financial aid office requested, have taken the ELM/EPT, declined admissions, applied for housing and answering any question they may have.

Summer Bridge Mentor at EOP/SSS at Humboldt State University and supervised
by Tania Marin. As of August 7, 2017, to August 16, 2017.

- Connect and advise incoming first generation/low-income first year students
- Make sure EOP students familiarize with EOP staff, HSU and resources around campus
- Supervise large groups of EOP students for activities/ ice breakers

Cashier at the College Creek Marketplace and the Cupboard at Humboldt State University part of HSU Dining Services as of August 18, 2017, to Present. Only on Mondays from 6:15 pm to Midnight and Fridays from 5:45 pm to 2 am.

- Greet Customers
- Maintain clean and orderly check out areas
- Issue receipts, refunds, or change due to customers.
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change

Humboldt Orientation Program Ambassador/ Tour Guide for Humboldt State University as of October 2017 to Present and supervised by Nicholas Conlin

- Leading campus/community tours
- Helping with activities and events
- Participating in new student orientations
- Helping new students settle into housing and familiarizing them with local amenities

DACA Resources Intern for the Academic and Career Advising Center

- Providing resources for Undocumented and DACA recipients
- Knowing what Undocumented and DACA recipients face daily
- Have personal knowledge of immigration reform and DACA

Volunteer:

Volunteer at Fremont Elementary School in Antioch, CA as a Student Intern in Mrs. Saude's Kindergarten Classroom from October 6, 2014 to May 28, 2015

- Overshadowing Mentor Teacher
- Hands on experience working with children

References:

Anibal Hidalgo- Adventures in Fun and Fitness Coordinator part of the Recreation Department of the City of Antioch (925)779-7076

Nicholas Conlin- Coordinator for the office of New Student Programs (707)826-3507

Tania Marin- Educational Opportunity Program Admissions (707)826-5190

Board of Director Committee Applicants:
Humboldt Energy Independence Fund (HEIF) –

Roger Hess

College: College of Natural Resources and Sciences

Major: Environmental Science & Management: Energy & Climate

Class Standing: Super Senior (5+ years in college)

Please explain why you are interested in this position: My major is ESM: Energy and Climate and I want to get more involved with issues on campus that are related to my field.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I have been interning for Redwood Energy for the last 6 months. In my internship I have been learning about implementation of Zero Net Energy systems and how to mitigate barriers that may slow the whole process down. Another activity that qualifies me for this position is that I am member/volunteer with the Renewable Energy Student Union. Since May 2018 I have been helping the club manage the SORMS unit that is on top of the library.

University Resources and Planning Committee –

Alexis Brown

College: College of Arts, Humanities, and Social Sciences

Major: Political Science

Class Standing: Senior

Please explain why you are interested in this position: I have been in programs that have struggled with the budget cut and I want to be involved in the process in helping programs get the funding they need to continue helping students..

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I was on A.S. last year and learning about the budget process and getting to meet other schools A.S. programs and see how they functioned, helped me understand the complexities of managing a large budget and making tough decisions. I think this will help me in working with the USRP committee to make tough decisions, in a fair way that spreads the benefits and burdens of the budget cut across the entire campus and not just centering it in certain depts and colleges.

A.S. Lobby Corps

Tania Cubas

College: College of Arts, Humanities, and Social Sciences

Major: CRGS

Class Standing: Senior+

Please explain why you are interested in this position: I feel it is important.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for position: I have lobbied for AS lobby corps for the fall of 2017 a couple of times.

Josefina Barrantes

College: College of Arts, Humanities, and Social Sciences

Major: Political Science with a concentration in Law and Policy

Class standing: Sophomore

Please explain why you are interested in this position: I want to learn more about legislative processes.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I have been involved in JHRP (Juvenile Hall Recreation Program) so I am familiar with all types of team work and I have refined my communication skills in many ways that I think would benefit this program.

Lisa Borrallo

College: College of Arts, Humanities, and Social Sciences

Major: Political Science

Class standing: Sophomore

Please explain why you are interested in this position: I am interested in this position because I think this a good experience for me in my major and the concentration I would like to be involved which is law and policy. I think and believe this committee can do some good things for the campus and the students. I have lived up here in Humboldt for two years now and have had conversations with others on things that we as students would like to makes changes to.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I have been a part clubs ever since high school I've learned and refined my leadership and cooperation skills. I am involved with two other clubs on campus but the clubs will not interfere with my commitments if I am given the privilege to have this position. This will give me more chances to keep up my time management.

Instructional Related Activities (IRA) Committee

Nicholas Fassl

College: College of Professional Studies

Majors: Recreation Administration

Class standing: Senior

Please explain why you are interested in this position: I am interested in this committee because I was on the SFAC during the spring 2018 semester and I want to learn more about where the IRA fees come from and how they are voted on. Its important for the right fee proposals to be informative to the students/faculty and the HSU community before anything is passed along.

Briefly describe any past experience, campus activities, and/or skills that you feel qualify you for this position: I currently hold an At-Large Position for AS. I served on the SHAC, SFAC and DACC committees last semester. I have knowledge of how to inform students and faculty of important fee related information and how it will affect their well-being. With my new AS position, I want to make sure that students are informative about their health and accessibility resources on campus. People need to know what they are paying for as well as what needs improvement.

RESOLUTION No. 2018-19-03

**AUTHORED BY: Flow Lemus, A.S. Presents Representative
Jazmin Sandoval, A.S. President**

**REFERRED TO: AS BOARD OF DIRECTORS
ACTION SCHEDULED: 09-17-18**

SUBJECT: An Act for Minors and Recently Declared Students to Qualify to be a College Representative

WHEREAS, the Associated Students (A.S.) Board of Directors of Humboldt State University (HSU) is the single recognized voice for over 7,500 students; and,

WHEREAS, the Mission of the Associated Students of Humboldt State University serves to "assist in the protection of rights and interests of the individual student and the student body," and to "stimulate the educational, social, physical, and cultural well-being of the University community"; and,

WHEREAS, As noted in A.S. Elections Code 6.11: "Candidates for College Representatives must be declared within that major for at least the semester prior to filing for candidacy...(12/11" excludes minors and recently declared major students; and,

WHEREAS, minor students and recently declared students that were not declared for at least the semester prior are equally qualified and valuable as majors to represent their college and classmates; be it

RESOLVED, only if there are vacancies in the Board after the elections to be more inclusive and give opportunity in a case by case basis with the board's approval, and

RESOLVED, that copies of this resolution be sent to, but not limited to the Board of Directors.

Flow Lemus, Co-author
A.S. Presents Representative

Jazmin Sandoval, Co-author
A.S. President

Paola Valdovinos
A.S. Legislative Vice President

THE CALIFORNIA STATE UNIVERSITY
OFFICE OF THE CHANCELLOR



BAKERSFIELD

October 5, 2018

CHANNEL ISLANDS

CHICO

DOMINGUEZ HILLS

EAST BAY

FRESNO

FULLERTON

HUMBOLDT

LONG BEACH

LOS ANGELES

MARITIME ACADEMY

MONTEREY BAY

NORTHRIDGE

POMONA

SACRAMENTO

SAN BERNARDINO

SAN DIEGO

SAN FRANCISCO

SAN JOSÉ

SAN LUIS OBISPO

SAN MARCOS

SONOMA

STANISLAUS

Ms. Jazmin Sandoval
President, Associated Students
Humboldt State University
One Harpst Street - University Center
Arcata, California 95521

Dear Jazmin:

The California State University Board of Trustees and I are initiating steps to conduct a search to find a successor to President Lisa Rossbacher. I am contacting constituent groups asking for identification of their member(s) for the search advisory committee. The CSU Board of Trustees' policy for the selection of presidents specifies that one student serve on the search advisory committee. The student should be enrolled and in good standing in fall 2018 and spring 2019. I would appreciate you identifying a student member and informing me of the name and contact information no later than Friday, November 30, 2018.

An overview of the search committee schedule is enclosed as well as a copy of the trustees' search policy. Please ensure that the individuals put forward have reviewed and committed to the meeting dates.

The search committee will convene on Monday, February 4, 2019 for an organizational and open forum meeting on campus.

Thank you for your service to Humboldt State and please contact me or my Chief of Staff Lars Walton at (562) 951-4740 or lwalton@calstate.edu should you have questions about the search process.

Sincerely,

Timothy P. White
Chancellor

Enclosures

c: Dr. Lisa A. Rossbacher, President



Humboldt State University
Presidential Search
Schedule for 2019

Monday, February 4, 2019 10:30 a.m. – 3:30 p.m. <i>Open Public Forum/Closed Meeting for Committee Members only</i>	Organizational meeting	campus
Friday, April 5, 2019 Time TBD <i>Closed Meeting for Committee Members only</i>	Review and reduce résumés	campus
Please hold the following dates: Thursday, May 9, 2019 Friday, May 10, 2019 7:00 a.m. – 5:00 p.m. <i>Closed Meeting for Committee Members only</i>	Interviews (all day)	SFO Airport
Monday, May 20, 2019 <i>Closed Meeting for Board of Trustees only</i>	Trustee interviews	Long Beach



Board of Trustees Policy for the Selection of Presidents

Responsibility for Appointment of Presidents

The Board of Trustees of the California State University, in partnership with the Chancellor, is responsible for the recruitment, selection and appointment of CSU campus presidents. There is a deep commitment throughout the process to the principles of consultation with campus and community representatives and diversity. The ultimate decision and responsibility for the transition of executive leadership rests with the Board. The Chancellor designates staff to support the process.

The Trustees Committee for the Selection of the President

The Chair of the Board appoints a Trustees Committee for the Selection of the President (TCSP) for any campus with an impending vacancy. The TCSP is composed of the Chair of the Board, four Trustees, and the Chancellor. The Chair designates a Trustee as chair of the TCSP.

The TCSP determines the attributes desired for a successful candidate, approves the final campus and job descriptions, and any advertising copy, and reviews and interviews candidates. Although the TCSP is the ultimate body to make the final decisions, including the advancement of candidates to the full Board, the process is to be conducted in a manner that includes the campus representatives. The Chancellor may indicate his or her ranking of final candidates before the Board. The Board Chair and the Chancellor may use executive search firms to assist on specific tasks related to the selection process. The Chancellor is responsible for background and reference checks of the final candidates advanced to the Board.

The Advisory Committee to the Trustees Committee for the Selection of the President

The Chair of the Board also appoints an advisory group to the TCSP, known as the Advisory Committee to the Trustees Committee for the Selection of the President (ACTCSP). The ACTCSP is composed of the Chair of the Academic Senate on the campus, two faculty representatives selected by the campus faculty, one member of the campus support staff selected by the staff, one student selected by the duly constituted representatives of the campus student body, one member of the campus Advisory Board selected by that board, one alumnus/alumna of the campus selected by the campus Alumni Association, and one Vice President or academic Dean from the campus and the President of another CSU campus selected by the Chancellor. Each of the campus representatives shall be determined according to procedures established by the campus. If the campus has a standing policy on campus representation to the ACTCSP that does not call for open election by each constituency, that policy shall be reviewed at the start of a new presidential search, and ratified or amended. The Chair of the Board or the Chancellor may appoint up to two additional members from constituent groups to the ACTCSP to strengthen its capacity to cope with the complex requirements of a specific search, including diversity of the campus, the service area or the state.

The ACTCSP provides advice and consultation regarding the position and campus descriptions and any advertisement of the position. Members of the ACTCSP may also suggest potential candidates with the leadership qualities, administrative ability, academic qualities and other talents appropriate to the position. The ACTCSP reviews and comments on all candidate applications, participates in candidate interviews and the deliberations that lead to the selection of the final candidate(s). The consultative procedures are to be conducted in a manner designed to generate confidence in the selection process and garner local support for the eventual appointee.

Confidentiality and Professionalism

To ensure that the search process respects the professional needs of candidates and is conducted with integrity, strict confidentiality must be maintained by members of the TCSP and the ACTCSP, the Chancellor and staff. Only the Chair of the TCSP or the Chancellor will act as spokesperson for the committees during the presidential search process. After providing a notice of violation and an opportunity for a meeting, the Chair may dismiss a member of the TCSP or the ACTCSP if

confidentiality is determined by the Chair to have been violated, or if the behavior of a member is determined by the Chair to have been unethical, unprofessional, disruptive to the conduct of business, or if a member is determined by the Chair to have ignored or failed to follow these rules and procedures.

The Presidential Selection Process

The TCSP meets initially, together with the ACTCSP, to discuss the needs of the campus, and the desired attributes of the new President. The committees also receive information from the campus and the community on these subjects. After these initial sessions, advertising copy is developed, candidates are invited to submit applications, and a broad pool is developed. The Chancellor and the Chair of the TCSP confer and evaluate whether any additional internal CSU candidate(s) is/are a good fit for the position to be added to the pool and considered for the position. The TCSP and the ACTCSP then meet again, review all candidates and decide whether to interview internal candidates, internal and external candidates, or external candidates. After consultation with the TCSP and the ACTCSP, the Chancellor and the Chair of the TCSP determine whether to schedule campus visits, which are optional, or to schedule campus visits on a modified basis, depending on the circumstances of the search.

Deviations from These Procedures

The Board of Trustees will normally confine itself to the names presented by the TCSP. In rare instances and for compelling reasons, the Board reserves the right if, in its judgment, circumstances warrant to depart from the recommended candidate(s) or from the procedures outlined in this policy.

Adopted September 20-21, 2011

CSU Board of Trustees